



FAUQUIER COUNTY
EMERGENCY OPERATIONS PLAN
OCTOBER 2014

FAUQUIER COUNTY
DEPARTMENT OF FIRE, RESCUE AND EMERGENCY MANAGEMENT
62 CULPEPER STREET
WARRENTON, VIRGINIA 20186

TABLE OF CONTENTS

EXECUTIVE SUMMARY

RESOLUTION

BASIC PLAN AND APPENDICES

INTRODUCTION

PURPOSE

SITUATION

ASSUMPTIONS

ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

EMERGENCY MANAGEMENT ORGANIZATION

SUPPORT AGENCIES

CONCEPT OF OPERATIONS

GENERAL

DECLARATION OF A LOCAL EMERGENCY

OPERATIONAL PHASES

TRAINING AND EXERCISES

APPENDIX A: AUTHORITIES AND REFERENCES

APPENDIX B: DEFINITIONS

APPENDIX C: ACRONYMS

APPENDIX D: RECORD OF CHANGES

APPENDIX E: PLAN DISTRIBUTION LIST

APPENDIX F: ORGANIZATIONAL CHART

EMERGENCY SUPPORT FUNCTION ANNEXES

ESF 1 TRANSPORTATION
ESF 2 COMMUNICATIONS
ESF 3 PUBLIC WORKS
ESF 4 FIREFIGHTING
ESF 5 EMERGENCY MANAGEMENT
ESF 6 MASS CARE
ESF 7 RESOURCE MANAGEMENT
ESF 8 HEALTH AND MEDICAL
ESF 9 SEARCH AND RESCUE
ESF 10 HAZARDOUS MATERIALS
ESF 11 AGRICULTURE AND NATURAL RESOURCES
ESF 12 PUBLIC UTILITIES
ESF 13 PUBLIC SAFETY AND SECURITY
ESF 14 LONG TERM COMMUNITY RECOVERY
ESF 15 EXTERNAL AFFAIRS
ESF 16 MILITARY AFFAIRS
ESF 17 DONATIONS AND VOLUNTEER MANAGEMENT
ESF 18 ANIMAL RESCUE AND PROTECTION

SUPPORT ANNEXES – ALL CURRENTLY BEING DEVELOPED

SUPPORT ANNEX 1: SHELTER MANAGEMENT
SUPPORT ANNEX 2: PET SHELTER MANAGEMENT
SUPPORT ANNEX 3: DAMAGE ASSESSMENT
SUPPORT ANNEX 4: DEBRIS MANAGEMENT
SUPPORT ANNEX 5: FINANCE AND ADMINISTRATION
SUPPORT ANNEX 6: RECOVERY PLAN

INCIDENT ANNEXES

INCIDENT ANNEX A: AIRCRAFT ACCIDENTS
INCIDENT ANNEX B: DAM SAFETY
INCIDENT ANNEX C: FLOODING
INCIDENT ANNEX D: TERRORISM
INCIDENT ANNEX E: HAZARDOUS MATERIALS INCIDENT
INCIDENT ANNEX F: RESOURCE SHORTAGE
INCIDENT ANNEX G: WATER CONTAMINATION

EXECUTIVE SUMMARY

This Plan is issued under the Authority of the Fauquier County Board of Supervisors at the recommendation of County officials. The all hazards plan will be reviewed annually and updated as necessary.

The Emergency Operations Plan is a document which provides the basic framework to guide departments, agencies, and organizations having emergency capabilities to mitigate, prepare for, respond to, and recover from any major emergency or disaster that may affect all or parts of Fauquier County.

The Basic Plan identifies authorities and references, defines operational conditions, describes the County Emergency Management organization, assigns emergency responsibilities, and provides a concept of operations. Annexes outline specific emergency support functions, assign tasks, and describe methods by which emergency functions will be accomplished. The Support Annexes provide supplemental information by providing guidelines to assist in carrying out appropriate emergency activities. Incident Annexes define specific emergency situations or hazards that could affect Fauquier County and the details for the emergencies caused by these specific hazards.

Users of this document are encouraged to recommend changes that will improve the clarity and use of this plan.

RESOLUTION

A RESOLUTION TO UPDATE AND RE-ADOPT THE FAUQUIER COUNTY EMERGENCY OPERATIONS PLAN

WHEREAS, the Fauquier County Board of Supervisors is greatly concerned with the health, safety, and well-being of its citizens and desires that the best possible emergency services is available to them; and

WHEREAS, the Commonwealth of Virginia Emergency Services and Disaster Law of 2000, Chapter 3.2 of Title 44 of the Code of Virginia, (1950), as amended, requires that each city and county in the Commonwealth maintain an Emergency Operations Plan (EOP) which addresses its planned response to emergency situations; and

WHEREAS, the proposed updates to the Emergency Operations Plan, last formally adopted by the Board of Supervisors on October 14, 2010, have been developed by Fauquier County staff, in coordination with the Virginia Department of Emergency Management, incorporating engagement from responsible local agencies; and

WHEREAS, on September 23, 2014, the Fauquier County Public Safety Committee endorsed the proposed updates to the Emergency Operations Plan; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 9th day of October 2014, That the Fauquier County Emergency Operations Plan, to include plans and procedures for both peacetime and war-caused disasters, be, and is hereby, updated and re-adopted; and, be it

RESOLVED FURTHER, That the County Administrator, in his capacity as Director of Emergency Management, and the Chief of the Department of Fire, Rescue and Emergency Management, in his appointive capacity as coordinator of emergency management, shall exercise due diligence to maintain the EOP as a vital, current and dynamic plan to address all hazards.

A Copy Teste



*Paul S. McCulla
Clerk to the Board of Supervisors*

BASIC PLAN

- 1.0** **PURPOSE** – The purpose of this Basic Plan is to establish the legal and organizational basis for operations in Fauquier County, to include the Towns of Warrenton, The Plains, and Remington, in response to any type of disaster or large-scale emergency. It assigns broad responsibilities to local government agencies and support organizations for disaster mitigation, preparedness, response, and recovery. The plan is workable for both natural and manmade disasters and set forth the concepts and procedures whereby the County can effectively apply available resources to ensure casualties and property damage will be minimized and essential services will be restored as soon as possible.

2.0 **SITUATION**

- 2.1** Fauquier County is located in the Virginia Piedmont, east of the Blue Ridge Mountains, and west of the Bull Run Mountains. It is approximately 92 miles northwest of Richmond and 50 miles southwest of Washington D.C. centered at latitude 38.74°^N and longitude 77.81°^W. The county covers approximately 660 square miles and as of 2012 had a population of approximately 66,542. At the center of the county, the terrain elevation is 548 feet above sea level. Average temperature is 54.3°F; with an average annual precipitation is 3.60 inches per month. The Rappahannock River separates Fauquier County from Rappahannock and Culpeper Counties to the south.
- 2.2** The major transportation routes in Fauquier County are Route's 17, 28, 29, 50, 55, 211, and Interstate 66. There are approximately 58 miles of single rail line operated by Norfolk-Southern. There are 7 gas pipelines in the County totaling approximately 107 miles and 5 power transmission lines. There are two electrical generation plants in the county, both located in the Remington area. The Federal Aviation Administration (FAA) maintains an air traffic control facility in the Vint Hill region of the County.
- 2.3** Based on a hazard analysis of the area, the primary hazards in Fauquier County (in order of frequency of occurrence) are severe storms, hazardous material incidents, floods, transportation accidents, wildfires, and terrorism.
- 2.4** The government of Fauquier County is responsible for maintaining an emergency operational plan and response capability to protect the lives and property of its citizens from the effects of both man-made and natural disasters. Additionally, the county has a COOP plan to address the County Government continuity of operations, as the Government must continue to function throughout a disaster or emergency.
- 2.5** In accordance with the "Virginia Emergency Services and Disaster Law of 2000", as amended, the Fauquier County Emergency Operations Plan has been developed. This plan will be staffed, exercised, revised, readopted, and reissued every four years. This Plan will be distributed only as indicated (see Attachment 4) and will not be reproduced without the

specific approval of the Director of Emergency Management, Emergency Management Coordinator, or designated representative.

- 2.6 In accordance with Code of Virginia §23-9.2:9, §44-146.18 and §19.2-11.01 the Virginia Department of Criminal Justice Services (VDCJS) and the Virginia Criminal Injuries Compensation Fund (VCICF) shall be contacted immediately to deploy assistance in the event of an emergency as defined in the emergency response plan when there are victims.
- 2.7 Lord Fairfax Community College operates a campus in Warrenton within Fauquier County. The College maintains an Emergency Operations Plan which is reviewed with College personnel on a regular basis.

3.0 ASSUMPTIONS

- 3.1 Emergencies of various types, size, intensity, and duration will occur within or near the jurisdictional boundaries of the county, with or without warning, and develop into disasters which affect the safety, health, and welfare of the population and cause damage or destruction to both private and public property.
- 3.2 Each department and agency tasked with a response role will be familiar with the plan, have accomplished the required training, and will review the plan annually and provide input for the maintenance of this plan.
- 3.3 An emergency situation may occur which exceeds local emergency response capabilities. External assistance is available, either through mutual aid agreements with nearby jurisdictions and volunteer emergency organizations, or through the State EOC via statewide mutual aid agreements and/or EMAC. A local emergency must be declared and local resources must be fully committed before state and Federal assistance is requested.

4.0 ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

- 4.1 **Emergency Management Organizations** – The Emergency Management organization is a flexible organization and its emergency operations responsibilities are specified in ESF #5 (Emergency Management). This basic response organization is augmented, as necessary, by other County agencies and volunteer organizations, which are assigned specific tasks in their respective ESF's. This organization may be expanded further by implementing the Statewide Mutual Aid (SMA) Agreement. The Fauquier County Administrator serves as Director of Emergency Management, and is in overall command of any emergency response operation. They are assisted by the Fauquier County Fire and Rescue Chief who functions as the Fauquier County Emergency Management Coordinator (EMC), and the Fauquier County Assistant Chief, who functions as Fauquier County Deputy Emergency Management Coordinator (DEMC) along with an additional Deputy Coordinator of Emergency Management.

- 4.2 Support Agencies** – In the event of an actual or threatened large-scale emergency situation, the above organizations will be augmented by the following departments or agencies, which have been assigned emergency duties in addition to their primary day-to-day functions.

4.2.1 Fauquier County Support Agencies

- a. Board of Supervisors
- b. County Administration
- c. Social Services Department
- d. Health Department
- e. School Administration
- f. General Services
- g. Parks and Recreation Department
- h. Water and Sanitation Authority
- i. Community Development
- j. County Attorney
- k. Finance Department
- l. County Clerk
- m. Commonwealth's Attorney
- n. Commissioner of Revenue
- o. Fauquier County Virginia Cooperative Extension Office
- p. Other County Departments
- q. American Red Cross
- r. Fauquier Amateur Radio Emergency Services (ARES)
- s. Civil Air Patrol

4.2.2 State Support Agencies

- a. Virginia Department of Emergency Management (VDEM)
- b. State Department of Environmental Quality
- c. State Health Department
- d. Division of Consolidated Laboratories
- e. Department of State Police
- f. Virginia Department of Transportation

- 4.3 Emergency Operations Responsibilities** – The “Commonwealth of Virginia Emergency Services and Disaster Law of 2000”, as amended, provides that Emergency Management organizations and operations be structured around existing constitutional government. Responsibilities are outlined in appropriate ESF's.

5.0 CONCEPT OF OPERATIONS

5.1 General

- 5.1.1** The Fauquier County Administrator is the Director of Emergency Management, who is, with the consent of the County Board of Supervisors, the constituted legal authority for approving Emergency Operations Plans and declaring a local state of emergency. The day-to-day activities of the emergency management program have been delegated to the EMC. The EMC will direct and control emergency operations in time of

emergency and issue directives to other services and organizations concerning disaster preparedness.

- 5.1.2** Succession to the Director of Emergency Management will be the Deputy County Administrator, and then members of the County Board of Supervisors in order of seniority.
- 5.1.3** The Fauquier County Local Emergency Planning Committee (LEPC), composed of members appointed by the Board of Supervisors, is responsible for the development and maintenance of this plan. Membership in the LEPC, as required by SARA Title III regulations, is composed of the Director of Emergency Management (or their designee), representatives from the Fauquier County Sheriff's Office, Warrenton Police Department, Department of Fire, Rescue and Emergency Management, news media representatives, interested community groups, and facility owners and operators.
- 5.1.4** The LEPC will coordinate the compatibility of the plans and procedures of Towns, key facilities, and private organizations within the County with the County's Emergency Operations Plan, as appropriate.
- 5.1.5** The day-to-day activities of the Emergency Management program, for which the EMC is responsible, include developing and maintaining an EOP, maintaining the County EOC in a constant state of readiness (ready to be activated), and other staff actions as requested by the LEPC.
- 5.1.6** The initial arriving County emergency response units shall establish on-scene command and control in accordance with the principles of the Incident Command System (ICS) as described in National Incident Management System (NIMS). If the initial arriving unit is a Virginia State Police unit, that unit will assume initial incident command until appropriate County units arrive on scene. The management of the emergency will transition to a "unified command", with tactical response units under the supervision of their designated command officer, when the "Responsible Party" representatives, State, Federal, and other external elements arrive on scene. In a hazardous materials incident, the sector Fire Chief or senior Fire/Rescue official on scene will coordinate the overall utilization of responding County, Town, and external units. Support shall be provided from various agencies with appropriate expertise including but not limited to environmental, health, and transportation. The County ESC, or designee will provide advice, assistance, and will coordinate requests for assistance from outside the county. The EMC will also determine if the situation warrants activation of the County Emergency Operations Center (EOC).
- 5.1.7** The EMC, or designated alternate, will determine the need to evacuate large areas and will issue orders for evacuation or other protective action as needed to ensure the safety of the inhabitants of the affected areas. The Sheriff's Office, in coordination with the Warrenton Police Department, will implement evacuation and coordinate security for the evacuated area according to ESF # 13.

- 5.1.8** The DEM, EMC or, in their absence, a designated alternate, with support from County and Town officials, will exercise direction and control from the EOC during disaster operations. The EOC may be partially or fully manned depending on type and scope of the disaster. The EOC will coordinate the receiving of logistical and administrative support to response personnel deployed to the disaster site(s). Available warning time will be used to implement increased readiness measures, which will ensure maximum protection of the county population, property, and supplies from the effects of threatened disasters.
- 5.1.9** Additional guidance is contained in the County Hazardous Materials Emergency Response Plan. All disaster-related expenditures will be documented to provide a basis for reimbursement. In time of emergency, County department heads will continue to be responsible for the protection and preservation of records essential for the continuity of government operations in accordance with the County Continuity of Operations Plan. Department and agency heads will establish lists of succession of key emergency personnel.
- 5.1.10** Day-to-day functions that do not contribute directly to emergency operations may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be redirected to accomplish the emergency task by the department concerned.
- 5.1.11** The County must be prepared to bear the initial impact of a disaster on its own for 48-72 hours. Help may not be immediately available from the State or Federal governments after a disaster. All appropriate locally available resources will be fully committed before requesting assistance from the state. A list of local resources is located in the EOC resource book. Requests for State assistance will be made through the County EOC to the state EOC.
- 5.1.12** Support by Virginia National Guard military units may be requested through the State EOC. Military forces, when made available, will support and assist local agencies and may receive mission-type requests, to include objectives, priorities, and other information necessary to accomplish missions through the county EOC from the EMC or designated representative.

5.1.13 Declaration of a Local Emergency

- a.** The County Board of Supervisors, by resolution, will declare an emergency to exist whenever the threat or actual occurrence of a disaster is of sufficient severity and magnitude to require significant expenditures and a coordinated response in order to prevent or alleviate damage, loss, hardship, or suffering.
- b.** A declaration of a local emergency activates the response and recovery programs of all applicable local and inter-jurisdictional Emergency Operations Plans and authorizes the furnishing of aid and assistance in accordance with those plans. In the event the Board cannot convene due to the disaster, the Director of Emergency Management, or any member of the Board of Supervisors in his absence, may

declare a local emergency to exist subject to confirmation of the entire Board, within fourteen days. The ESC will advise the State EOC immediately following the declaration of a local emergency.

5.1.14 The declaration of a local emergency activates the Emergency Operations Plan and authorizes the provision of aid and assistance there under. It should be declared when a coordinated response among several local agencies/organizations must be directed or when it becomes necessary to incur substantial financial obligations in order to protect the health and safety of persons and property or to provide assistance to the victims of a disaster.

5.1.15 For Fauquier County's response to any in-County emergency, the Fauquier County EOP may be activated prior to any formal emergency declaration, and may also be activated for a lower level event that will not reach the threshold of an emergency declaration.

5.1.16 The Fauquier County EOP may also be activated to manage significant requests for mutual aid and cooperative assistance to other jurisdictions that have requested appropriate assistance in response to a major event or incident.

The parameters considered in determining whether to invoke an emergency declaration include:

- Any imminent hazard threat or hazard impact in Fauquier County that threatens or impedes the continuity of Fauquier County Government.
- The Governor of Virginia declares a state of emergency and Fauquier County is within the declared impact area.
- Assessment by Fauquier County that an imminent hazard threat or actual hazard impact exists in Fauquier County and that critical needs will exceed the capacity of response resources operating under baseline procedures. This assessment may determine that:
 - The needs of the incident related to the risk of loss of life or substantial property damage are beyond the capability or capacity of currently available response resources during routine operations.
 - The scope of the emergency exceeds the baseline management capacity for effective management of the incident or scene(s).
 - The incident response requires coordination with, or support from, additional departments, Offices, and other emergency organizations beyond routine working relationships and operating procedures, including financial compensation for services and supply expenditures.

- The operations response phase is expected to continue for an extended period of time, exceeding the resource availability for successive operational periods.

The EOP may continue in operation beyond any emergency declaration, allowing an orderly incident response demobilization and transition to Recovery Management.

5.1.17 Local situation reports will be completed at the end of each day for the duration of local EOC operations and submitted through WebEOC. All disaster-related expenditures must be documented in order to be eligible for post-disaster reimbursement should a federal disaster be declared.

5.1.18 The State Emergency Operations Plan requires the submission of the following reports by local government in time of emergency: Local Situation Report, Initial Damage Assessment Report, and an After-Action Report.

5.1.19 This plan is effective as a basis for training and pre-disaster preparedness planning upon receipt. The county EOP becomes effective for execution when:

- a. Any disaster threatens or occurs in the County and a local disaster is declared under the provisions of Section 44-146.21, the Commonwealth of Virginia Emergency Services and Disaster Law of 2000, as amended.
- b. The Governor declares a state of emergency.

5.1.20 Operational Phases

- a. **Routine Operations** – The Emergency Management System is conducting normal daily activities with incidents being handled with existing resources, policies and guidelines. Current conditions are being monitored by appropriate agencies/departments. A “Local Emergency” declaration does not exist.
- b. **Increased Readiness** – A situation has developed or threatens to develop which will potentially require agencies/departments to take action under the Emergency Operation Plan. A “Local Emergency” declaration may exist in anticipation of significant involvement or resources pre-deployment. Current conditions are being monitored by appropriate agencies/department with situational reports being disseminated as necessary. A change to “Increased Readiness” status is generally the result of an approaching significant weather event, potential for public health situation/emergency arising or a plausible threat of a terrorist event without a specific location or time identified.
- c. **Response Condition 1** – a situation has developed or threatens to develop requiring the activation of the Emergency Operation Center (EOC) to facilitate coordinated response efforts. Staffing of the EOC is on a 24-hour rotational basis by a combination of Public Safety personnel (Fire-Rescue, Law Enforcement, and Emergency Management). A “Local Emergency” declaration may exist or is being considered due to significant involvement or resources pre-deployment.
- d. **Response Condition 2 (Mobilization)** – a situation has developed or threatens to develop requiring the activation of the Emergency Operation Center (EOC) to

facilitate coordinated response efforts. Staffing of the EOC is on a 24-hour rotational basis by a combination of Public Safety personnel (Fire-Rescue, Law Enforcement, and Emergency Management) and agencies assigned to the function areas of Health and Medical Services, Mass Care and Public Works & Engineering. A “Local Emergency” declaration is being considered or has been issued due to the significant involvement by agencies/departments in response to the event.

- e. **Response Condition 3 (Response)** – a situation has developed or threatens to develop requiring the activation of the Emergency Operation Center (EOC) to facilitate coordinated response efforts. Staffing of the EOC is on a 24-hour rotational basis by a combination of Public Safety personnel (Fire-Rescue, Law Enforcement, and Emergency Management) and agencies/departments assigned including but not limited to the functional areas of Health and Medical Services, Mass Care, Public Works & Engineering, Public Information, Purchasing/Logistics, Damage Assessment, and Amateur Radio.
- f. **Recovery Operation** – Activities are shifting from the Emergency Operation Center towards the Recovery Coordination Center or a Disaster Field Office for implementation of various Local/State/Federal recovery programs. While agencies/departments are still involved in the event the Emergency Operations Center is returning to a decreased status level.

6.0 TRAINING AND EXERCISES

- 6.1 **Objectives** – Trained and knowledgeable personnel are essential for the prompt and proper execution of the Fauquier County Emergency Operations Plan and sub plans. Fauquier County will ensure all response personnel have a thorough understanding of their assigned responsibilities in a disaster situation. All personnel will be provided with the necessary training to execute their responsibilities in an effective and responsible manner.
- 6.2 **Program Design** – The Director of Emergency Management (County Administrator) and ESC are responsible for the development, administration, and maintenance of a comprehensive training and exercise program tailored to the needs of Fauquier County. This program will be comprised of a general core, functionally specific, as well as on-going refresher training programs designed to attain and sustain an acceptable level of emergency preparedness for Fauquier County.
- 6.3 **Procedures** – Training will be based on Federal and State guidance. Instructors will be selected from local, State, and Federal government employees. Instructors will also be unitized from private industry, the military, quasi-public and volunteer groups trained in emergency services and response. All training and exercises conducted in Fauquier County will be documented by after action reports. The after action reports identifies training and highlights area for improvement.
- 6.4 **Annual Exercises** – The EMC will develop, plan, and conduct functional and/or full-scale exercises annually. These exercises will be designed to not only evaluate the Fauquier County Emergency Operations Plan but to train all appropriate officials,

emergency response personnel, County employees, and improve the overall emergency response organization and capability of Fauquier County. Deficiencies identified by the exercise will be addressed and corrected immediately.

AUTHORITIES AND REFERENCES

The organizational and operational concepts set forth in the plan are promulgated under the following authorities:

Federal

The Federal Civil Defense Act of 1950, Public Law 81-920, as amended.

The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S.C.5121, et seq) Implementing regulations in 44 CFR 206.

Federal Response Plan, April 1999 (9230.1-PL)

- a. Executive Order 12148, Federal Emergency Management
- b. Executive Order 12656, Assignment of Emergency Preparedness Responsibilities
- c. Presidential Decision Directive 39 and 62 (Consequence of Terrorism).

Emergency Management and Assistance, Code of Federal Regulations, Title 44.

The Federal Response Plan for Public Law 93-288, as amended, April 1992.

State

Commonwealth of Virginia Emergency Services and Disaster Law of 2000.

The Commonwealth of Virginia Emergency Operations Plan: Including all volumes and annexes.

The Commonwealth of Virginia, State Administrative Plan for Disaster Assistance, November 2009.

Developing and Maintaining State, Territorial, Tribal, and Local Government Emergency Plans, CPG 101, Department of Homeland Security/Federal Emergency Management Agency, March 2009.

Virginia Evacuation Transportation Plan, VDEM Region 2, June 2011

Local

Fauquier County Continuity of Operations Plan, November 2010

Rappahannock-Rapidan Regional Hazard Mitigation Plan, July 2012

DEFINITIONS

Emergency Operations Center (EOC) - Centrally located government or community building, equipped with communications and emergency power, for coordination of government services, volunteer organizations, and emergency public information.

Emergency Services - The preparation for and the carrying out of functions (other than functions for which military forces are primarily responsible) to prevent, minimize, and repair injury and damage resulting from natural, man-made, or war-caused disasters. These functions include firefighting, police, medical and health, rescue first aid, warning, communications, evacuation, resource management, plant protection, restoration of public utility services, and other functions related to preserving the public health, safety, and welfare.

Hazardous Materials - Substances and materials in quantities and forms that may pose an unreasonable risk to health and safety or to property when transported in commerce. Hazardous materials include: explosives, radioactive materials, etiologic agents, flammable liquids or solids, combustible liquids or solids, poisons or poisonous gases, oxidizing or corrosive materials, irritants, compressed gases, and hazardous waste (as defined in United States Department of Transportation Regulations).

Local Emergency - The condition declared by the local governing body when, in its judgment, the threat or actual occurrence of a disaster is or threatens to be of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate loss of life, property damage, or hardship. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of a local governing body, when he deems the situation to be of sufficient magnitude to warrant coordinated local government action to prevent or alleviate the hardship or suffering threatened or caused thereby.

Local Emergency Planning Committee (LEPC) - Appointed representatives of local government, private industry, businesses, environmental groups, and emergency response organizations charged with meeting the hazardous materials planning requirements of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III).

Major Disaster - Any natural or man-made disaster in any part of the United States which, in the determination of the President of the United States, is or thereafter determined to be of sufficient severity and magnitude to warrant disaster assistance above and beyond emergency services by the federal government to supplement the efforts and available resources of the several states, local governments, and relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby and is so declared by him.

Man-Made Disaster - Any industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resource shortage, or other condition such as sabotage, oil

spills, and other injurious environmental contaminations which threaten or cause damage to property, human suffering, hardship, or loss of life.

Natural Disaster - Any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, or other natural catastrophe resulting in damage, hardship, suffering, or possible loss of life.

Resource Shortage - The absence, unavailability, or reduced supply of any raw or processed natural resource or any commodities, goods, or services of any kind which bear a substantial relationship to the health, safety, welfare, and economic well-being of the citizens of the Commonwealth.

Severe Weather "Warning" - Severe weather conditions which could cause serious property damage or loss of life have occurred--have been actually observed or reported. For example, a Flash Flood Warning means that heavy rains have occurred and low-lying areas are likely to be flooded.

Severe Weather "Watch" - Atmospheric conditions indicate that severe weather is possible, but has not yet occurred (e.g., Hurricane Watch, Flash Flood Watch, Tornado Watch, etc.).

Situation Report, Local - A form which, when completed at the end of each day of local EOC operations, will provide the city or County with an official daily summary of the status of an emergency and of the local emergency response. A copy should be submitted to the State EOC via fax machine.

State of Emergency - The condition declared by the Governor when, in his judgment, a threatened or actual disaster in any part of the state is of sufficient severity and magnitude to warrant disaster assistance by the state to supplement local efforts to prevent or alleviate loss of life and property damage.

GLOSSARY OF ACRONYMS

ARES	Amateur Radio Emergency Service
ACOE	U.S. Army Corps of Engineers
ARC	America Red Cross
BLM	Bureau of Land Management
CAP	Civil Air Patrol
CEM	Comprehensive Emergency Management
CERT	Citizens Emergency Response Team
DAC	Disaster Application Center
DCR	Virginia Department of Conservation and Recreation
DEQ	Virginia Department of Environmental Quality
DFIRM	Digital Food Insurance Rate Map
DHS	Department of Homeland Security
DOF	Virginia Department of Forestry
DOH	Virginia Department of Health
EBS	Emergency Broadcast System
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	U.S. Environmental Protection Agency
FBI	Federal Bureau of Investigations
FEMA	Federal Emergency Management Agency
GIS	Geographic Information System

HAZMAT Hazardous Material

HMERP Hazardous Material Emergency Response Plan

HMO Hazardous Materials Officer

IA Individual Assistance

IEMS Integrated Emergency Management System

LEPC Local Emergency Planning Committee

MAA Mutual Aid Agreement

MOA Memorandum of Understanding

MEDEVAC Medical Evacuation

MSDS Material Safety Data Sheets

NOAA National Oceanic and Atmospheric Administration

NPS National Park Service

NWS National Weather Service

PIO Public Information Officer

RACES Radio Amateur Civil Emergency Services

SARA Superfund Amendments and Reauthorization Act

SHMO State Hazard Mitigation Officer

SMA Statewide Mutual Aid

SOP Standing Operating Procedures

VDEM Virginia Department of Emergency Management

VDOT Virginia Department of Transportation

VOAD Volunteer Organizations Active in Disaster

WMD Weapons of Mass Destruction

The Fauquier County Emergency Operations Plan will be reviewed annually or as appropriate after an exercise or incident and re adopted every four years. All updates and revisions will be recorded in the following table.

RECORD OF CHANGES

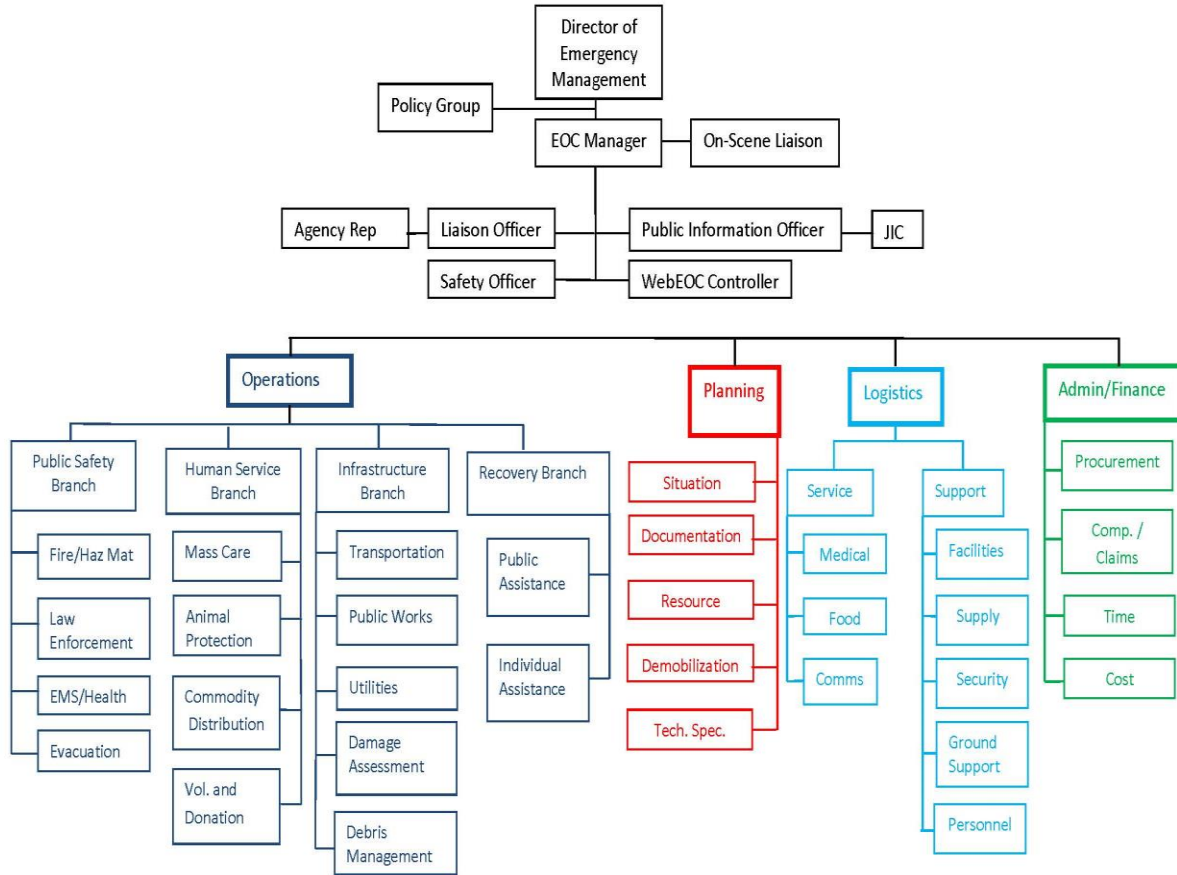
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PLAN DISTRIBUTION

EMERGENCY OPERATIONS PLAN DISTRIBUTION LIST

<u>Agency/Official</u>	<u>Number of Copies</u>
Emergency Services Director	1
Emergency Services Coordinator	1
Deputy Emergency Services Coordinator	1
Board of Supervisors	5
Sheriff's Office	4
Warrenton Police Department	1
Fire and Rescue	11
School Administration	6
Social Services	1
Health Department	1
Parks and Recreation	1
Building Official	1
Planning Administrator	1
Zoning Administrator	1
County Attorney	1
Treasurer	1
County Clerk	1
Commissioner of Revenue	1
Extension Office	1
Emergency Operations Center	20
Town of Warrenton	1
American Red Cross, Piedmont Chapter	1
ARES, Emergency Coordinator	1
Virginia Department of Transportation	1
Adjacent Counties:	
Clarke County	1
Culpeper County	1
Fairfax County	1
Loudoun County	1
Prince William County	1
Rappahannock County	1
Stafford County	1
Warren County	1

EOC Organizational Chart



ESF 1 TRANSPORTATION

Primary Agency: Virginia Department of Transportation (VDOT)

Support Agencies and Organizations: Sheriff's Office, Communications Division, Warrenton Police Department, Virginia State Police, Public Schools, Transportation Division

Introduction

Purpose:

To implement traffic control measures that will enhance the rate of evacuation from, and reentry to, disaster affected areas by maintaining and increasing vehicular flow on, as well as maximizing the roadway capacity of critical roadway links and intersections.

Scope:

Responsibilities of the agencies involved include but are not limited to:

- Evacuation
- Maintain safe and fluid ingress/egress routes
- Traffic control along ingress/egress routes
- Maximizing roadway capacity of critical roadway links and intersections

Organizational Roles and Responsibilities

Virginia Department of Transportation

- a. Allocate of resources necessary to maintain and restore the transportation infrastructure.
- b. Provide traffic control assistance and damage assessment of the transportation infrastructure.
- c. Identify the most viable transportation networks to, from and within the disaster area and regulate the use of these transportation networks.
- d. Identify, prioritize, procure, and allocate available resources to maintain and restore the transportation infrastructure.
- e. Provide status updates in conjunction with VDOT to the Operations Section Chief at the EOC.

Fauquier County Sheriff's Office, Police Departments, and Virginia State Police

- a. Provide traffic control assistance
- b. Assist with determining the most viable transportation networks to, from and within the disaster area and regulates the use of transportation networks.
- c. Provide frequent updates to the Operations Section Chief at the EOC with the status of the transportation infrastructure.
- d. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Concept of Operations

Department Responsibilities – Each County Department is responsible for developing the necessary traffic control measures for their components of the transportation system and coordinating their actions with the primary agency. Upon activation of the EOC the concerned agencies will begin to preplan the evacuation plan so that it can be enacted at the notice of evacuation with the minimal amount of disruptions and delays. A preliminary evaluation of all critical links and intersections (see Tab 2 Critical Intersections) along evacuation routes will be conducted to determine the type of traffic control measures likely to be required at these designated locations.

Traffic Control Measures – Traffic control measures may include, but are not necessarily limited to, such actions as modifying signal controls at key intersections, manually influencing traffic flow through the use of physical barriers/cones, or by stationing manpower along critical roadways or intersections, along evacuation routes. The Virginia Department of Transportation will close County bridges when sustained winds reach 60 miles per hour.

Critical Locations – All critical links and intersections identified and designated by County, State, and Federal authorities as being important to facilitate traffic flow from high risk areas, will be controlled and patrolled by the appropriate County, State, or Federal law enforcement officials.

Disabled Vehicles – Disabled vehicles will be removed promptly from the road network, to maximize vehicular flow and roadway capacity, while minimizing bottlenecks or delays. Tow trucks will be strategically pre-positioned along critical routes and at high risk areas to ensure a prompt response to these situations. Individual response trucks will be dispatched by the EOC based on position in response to radio requests from deputies, troopers, and other emergency responders.

Routine Operations

- Develop and maintain plans to provide for effective law enforcement, traffic control, and the security of vital facilities and supplies.
- Identify essential facilities and develop procedures to provide for their security and continued operation.
- Develop procedures for warning and evacuating residents with special needs (elderly, handicapped, etc.) Anticipate and resolve problems associated with these population groups such as evacuating nursing homes, schools, jails/prisons, etc.
- Identify potential evacuation routes and traffic control points

Increased Readiness (if applicable)

72-Hour Alert

- a. Complete response team assignments and alert personnel to standby status. Mobilize them into 12-hour shifts as needed.
- b. Review procedures and update as necessary.
- c. Prepare to brief teams.
- d. Begin to keep records of all expenses incurred and continue for the duration of the emergency.
- e. Check vehicles and equipment. Provide extra fuel storage.

48-Hour Alert

- a. Brief Response Teams.
- b. Establish a command center for each Team. Provide for backup power, backup radio communications with the EOC for each team.
- c. Begin to implement evacuation as directed by the EOC (Directives will be issued for pre-determined evacuation zones and, possibly, for special facilities as needed based on the emergency situation.)

24-Hour Alert

- a. Provide traffic control to effect evacuation as directed.
- b. Maintain contact with in-the-field response teams.
- c. Provide security for the evacuated area and essential facilities to include designated shelters.
- d. Provide a daily situation report to the EOC.

Emergency Operations

Mobilization

- a. Continue evacuation, traffic control, and security.
- b. Continue to provide situation reports to the EOC as requested.
- c. Evacuate Response Teams out of harm's way (when objects start flying). (Provide them with pre-designated, close-in shelter.)

Response

- a. Maintain communications: EOC - Command Center/Operations Chief - Response Teams.
- b. Provide lifesaving emergency services as needed.
- c. Prepare to provide security to damaged areas.
- d. Modify the traffic control mission as needed to facilitate security.
- e. Prepare for the return movement of evacuees.

Recovery

- a. Dispatch Response Teams to provide for security and traffic control.
- b. Help ensure an efficient and safe return movement of evacuees.
- c. Assist with identification of the dead if necessary.
- d. Assist with damage assessment.
- e. Complete and submit disaster-related expense(excluding VDOT) and damage assessment records

REENTRY

MISSION

To develop a reentry process to the disaster area that will ensure an orderly and expedient return to the evacuated area, provide for the safety and welfare of the people—as well as the security of their property—after their return, and allow recovery teams the opportunity to accomplish their tasks, as assigned.

SITUATION

- a. The evacuated population will want to return to their homes and businesses immediately following the disaster.
- b. The same routes used in the evacuation will be used to return to the disaster area. Traffic in the return phase will be heavy and will experience similar problems as in the evacuation phase.
- c. Access to and mobility in the stricken area will be impeded by damaged segments of the transportation system, debris, areas cordoned off due to identified hazards, and recovery teams attempting to restore the areas.

ORGANIZATION

- a. The ESC, in coordination with damage assessment teams, Town, County, State, and Federal agencies, will determine the level of accessibility to the disaster areas by the general population, businessmen, media, and recovery teams.
- b. The Fauquier Sheriff's Office, in coordination with Warrenton Police Department, is responsible for implementing the necessary traffic control measures on return routes, establishing security measures around and in the disaster area, and enforcing access restrictions directed by Fauquier officials.

CONCEPT OF OPERATIONS

- a. The ESC will develop accessibility policies to the disaster areas, in coordination with the appropriate Town, County, State, and Federal officials. Access to areas of the County will vary depending on the extent of the damage sustained and the conditions of the area at the time immediately following the disaster and who is requesting accessibility.
- b. The accessibility policies developed and implemented will define who will be given access to the damaged areas initially, any time restrictions regarding their access, whether escorts will be necessary, and what protective gear or identification will be required, if any, to enter the area requested. Methods to facilitate identification of emergency workers, media, insurance adjusters, retail owners, etc., will also be developed for safety and security purposes, utilizing some system of colored badges, name tags, arm bands, etc. The Fauquier Sheriff's Office, in coordination with

Warrenton Police Department, is responsible for enforcing these policies and procedures. Examples of an entry permit to a restricted area and a waiver of liability form appear at the end of this section.

- c.** The disaster area will have to be evaluated quickly in terms of public safety to determine the degree of accessibility allowable given the conditions observed. Initially most, if not the entire area, will probably be restricted to damage assessment, search and rescue, debris removal, and critical facilities restoration teams. Those areas identified as posing a potential danger or risk to the general population will be identified and cordoned off with warning placards posted. As roads are cleared and serious hazards removed or cordoned off, areas of the County will be opened up to the general public. Retail merchants and industries will be provided early access to the disaster area to assess their damages and make the appropriate arrangements to secure and protect their inventories.
- d.** The Public Information Officer is responsible for developing announcements that address the following:

 - (1) Notification of residents and retail merchants when it is appropriate to return.
 - (2) Area condition reports that identify the areas which are safe or unsafe for entry, as well as the restrictions that apply to those areas.
 - (3) Post-disaster operations of local, state, and federal agencies.
 - (4) Where to go to apply for disaster assistance programs.
- e.** The Fauquier Social Services Department, in coordination with other County departments, and State and Federal agencies, will make arrangements to provide essential services and accommodations, such as potable water, food, and waste disposal, to support recovery teams and the general public as they return to the area. The County Administrator will identify facilities in the Continuity of Operations Plan to temporarily house departments and service agencies that were destroyed in the disaster.

ENTRY PERMIT TO ENTER RESTRICTED AREAS

1. Reason for entry (if scientific research, specify objectives, location, length of time needed for study, methodology, qualifications, sponsoring party, NSF grant number and date on separate page). If contractor/agent--include name of contractual resident party, attach evidence of right of interest in destination. Resident: Purpose.

2. Name, address, and telephone of applicant, organization, university, sponsor, or media group. Also contact person if questions should arise.

3. Travel (fill out applicable sections; if variable call information to dispatcher for each entry)

Method of Travel (vehicle, aircraft) _____

Description of Vehicle/Aircraft Registration _____

Route of Travel if by Vehicle _____

Destination by legal location or landmark/E911 address _____

Alternate Escape route if different from above _____

4. Type of 2-way radio system to be used and your base station telephone number we can contact in emergency (a CB radio or radio telephone will not be accepted). Resident: cellular or home number.

Entry granted into hazard area.

Authorizing Signature _____ Date _____

The conditions for entry are attached to and made a part of this permit. Any violation of the attached conditions for entry can result in revocation of this permit.

The Waiver of Liability is made a part of and attached to this permit. All persons entering the closed area under this permit must sign the Waiver of Liability before entry.

WAIVER OF LIABILITY

(TO BE SIGNED AND RETURNED WITH APPLICATION FORM)

I, the undersigned, hereby understand and agree to the requirements stated in the application form and in the safety regulations and do further understand that I am entering a (high) hazard area with full knowledge that I do so at my own risk and I do hereby release and discharge the federal government, the Commonwealth of Virginia and all its political subdivisions, their officers, agents and employees from all liability for any damages or losses incurred while within the Closed Area.

I understand that the entry permit is conditioned upon this waiver. I understand that no public agency shall have any duty to attempt any search and rescue efforts on my behalf while I am in the Closed or Restricted Area.

Print full name first, then sign and date.

I have read and understand the above waiver of liability.

I have read and understand the above waiver of liability.

I have read and understand the above waiver of liability.

I have read and understand the above waiver of liability.

I have read and understand the above waiver of liability.

ESF 2 COMMUNICATIONS

Primary Agency: Fauquier County Sheriff's Office – Communications Division

Support Agencies and Organizations: Information Technology, Amateur Radio Emergency Services (ARES)/Radio Amateur Civil Emergency Services (RACES), VDOT, Fire, Rescue and Emergency Management

Introduction

Purpose:

To use available communication resources to respond to an incident, to alert and warn the community of a threat or actual emergency. To continue to communicate with the community through a variety of media to inform of protective actions.

Scope:

Ensure that the County has the ability to notify the community of a disaster or emergency situation through the emergency notification and warning system. Also support the County with the restoration and reconstruction of communications equipment.

Organizational Roles and Responsibilities:

Fauquier County Sheriff's Office Communication Division

- a. Maintain, test, and upgrade communication equipment as necessary to ensure capabilities.
- b. Ensure communication equipment is maintained.
- c. Provide dispatch personnel to EOC so resources can be directly dispatched from EOC.
- d. Activate Everbridge if needed to warn residents in the area of impending danger.

Information Technology

- a. Maintain and fix the communication and information networks and provide technological support to EOC during operation mode.
- b. Provide IT personnel to the EOC until the EOC is demobilized.

Amateur Radio Emergency Service (ARES)/ Radio Amateur Civil Emergency Services- (RACES)

- a. Provide primary or alternate emergency radio communications support (Tab 2)

VDOT

- a. Utilize sign boards to advise citizens and visitors of shelter locations, or other pertinent information that needs to be disseminated if all other means of communication are down.

Fire Rescue and Emergency Management

- The ECC will initiate notification and warning of appropriate personnel.
- The Coordinator of Emergency Management or their designee must authorize the use of the Emergency Alert System.
- Develop and maintain an emergency communications program.
- Develop and maintain a list of bilingual personnel for help with translations.
- Ensure that the community is alerted of any emergency warnings it receives from federal, state or local level that may impact the county.
- Utilize social media sites to disseminate pertinent information.
- Maintain up to date contacts for local media (Tab 1).
- Maintain records of cost and expenditures and forward them to Finance Section Chief.

Concept of Operations

- Maintain effective communications in order to have the capability to direct and control emergency operations, as well as to provide initial warning and alerting, in the event of an emergency.
- Maintain organization procedures for communications and backup radio communications during emergencies operations.
- Participate in emergency response exercise.
- Develop procedures for warning in such a way that assure complete geographical coverage.
- Assign responsibilities for activating warning systems. Include provisions for warning special facilities (schools, nursing homes, major industrial employers, etc.) and individuals (hearing impaired/non-English speaking), as appropriate.
- Maintain, test, and upgrade communication equipment as necessary, to ensure, as well as to enhance the County's communications capability in the event of an emergency. Assign emergency duties and provide specialized training, as needed.

Newspaper	Address	Contact	Phone Number(s)
Fauquier Times	39 Culpeper St., Warrenton, Va. 20186		Office phone number: 540-347-4222 fax: 540-349-8676 After Hours number:
Free Lance Star	Fredericksburg		1-540-374-5000
Culpeper Star Exponent			1-540-825-0771 Fax:1-540-825-5211 After hours:1-540-825-0771 x110
Radio Stations	Address	Contact	Phone Number(s)
WKCW 1420 AM		Randy Allen	540-351-0101 202-812-0524
WTOP-103.5FM/107.7FM	3400 Idaho Avenue, NW Washington, DC 20016		News Tips 877-222-1035
WINC-92.5FM	520 North Pleasant Valley Road Winchester, VA 22601		Office Phone: (540) 667-2224 Fax: (540) 722-3295
WPER-89.9FM	6546 Lovers Lane Warrenton, VA 20186		Studio Number: 540/347-4825 or 1-877-859-9PER Fax line: 540-347-3562
WPRZ	219 East Davis Street, Suite 220, Culpeper, VA 22701		Tel. 540-727-WPRZ (9779)
WMAL-630AM	4400 Jenifer Street NW, Washington DC 20015		Newsroom:1- 202-686-3020
DC101-101.1FM	1801 Rockville Pike Rockville, MD 20852		Station Number: 1-866-91- dc101 Fax: 1-301-565-3329
Television Stations	Address	Contact	Phone Number(s)
NBC4	4001 Nebraska Avenue NW Washington, D.C. 20016		Newsroom: 202-885-4111
WTTG-Fox 5 and WDCA My20	5151 Wisconsin Ave NW Washington, DC 20016		NEWSROOM: 202.895.3000
WJLA-ABC7	1100 Wilson Blvd. Arlington, VA 22209		News Department Main: 703-236-9555 News Fax: 703-236-2331
Social Media			
Facebook	Fauquier County Department of Emergency Management		
Twitter	FCDEM		

AMATEUR RADIO EMERGENCY SERVICE (ARES)
RADIO AMATEUR CIVIL EMERGENCY SERVICE (RACES)/

The ARES is an unincorporated association of federally licensed amateur radio operators who have voluntarily offered their qualifications and equipment for communications duty in the public service when disaster strikes, pursuant to Federal Communications Rule 97.1(a).

The Fauquier County leadership within ARES is exercised by the Emergency Coordinator who appoints Assistant Emergency Coordinators, as necessary, to assist in the administration and operation of ARES throughout the county. The ARES Emergency Coordinator for Fauquier County reports to the District 2 Emergency Coordinator who, in turn, reports to the Virginia Section Emergency Coordinator.

Upon notification by the EOC, ESC, or other appropriate Fauquier County official, the Fauquier County ARES Emergency Coordinator will alert ARES members, task organize the personnel and communications resources, and immediately go to the EOC or other location as directed. Upon reporting to the authority in charge, the ARES Emergency Coordinator receives tasking and manages the ARES resources until termination of the emergency. Normally the ARES personnel will function in accordance with the FCC regulations governing the Amateur Radio Service [[47 CFR 97](#)]. For declared civil emergencies the same personnel will function in accordance with FCC regulations covering the Radio Amateur Civil Emergency Service [47 CFR 97.407] when activated by the Virginia Department of Emergency Management or higher authority as specified in the [Code of Virginia, Section 44-146.16](#).

Upon ARES activation, the ARES EC will establish a communications network to coordinate assignments for ARES personnel and establish communications to support the tasking. The ARES EC will assign personnel to operate roaming and fixed stations, with the intent of having at least two operators at the Assembly Stations (see Exhibit 1) as allowed by the ARES resources. General priorities for assigning resources are listed in Exhibit 1 to Tab 2.

It shall be the responsibility of the Fauquier County ARES Emergency Coordinator to ensure personnel and communications resources assigned to his area remain fully prepared to support any of the EOC activation levels. The ARES Emergency Coordinator shall keep the EOC fully advised of the state of readiness of ARES in Fauquier County.

NOTE: The 147.165 MHz repeater is operated by the Fauquier Amateur Radio Association (FARA), and is voluntarily provided for use in emergency situations.

DESIGNATED ARES ASSEMBLY STATIONS FOR FAUQUIER COUNTY

ARES Station	Report to Location
EOC*	Designated Emergency Operations Center
Command	Director of Emergency Services As required
Sheriff*	County Sheriff's Department basement
Hospital*	TBD
Liberty*	TBD
Marshall *	Marshall Rescue Squad Meeting Room
Kettle Run	TBD
Communications Support	One kit is in Dispatch (refer to the Sheriff station above). One kit will be placed in the new Command Vehicle. The other two kits are located at the EOC.

	* - Fixed antenna locations
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RACES/ARES personnel will generally be assigned in the following order of priority:

1. EOC
2. Command
3. Fixed antenna locations (*)
4. Roam assignments

ESF 3 PUBLIC WORKS

Primary Agencies: Fauquier County General Services, Fauquier County Community Development, Town of Warrenton Public Works

Support Agencies and Organizations: Town of Warrenton Fire Official, Environmental Services, Health Department, GIS, Commissioner of the Revenue, Treasurer's Office, VDOT, Private Contractors, Virginia Department of Environmental Quality

Introduction

Purpose:

To provide the EOC with damage assessments, management of critical infrastructure, assist with debris removal and the recovery effort in Fauquier County.

Scope:

The scope of work may include the following, but is not limited to:

- Assess extent of damage and report back to section chief in the EOC
- Repair and maintenance of critical infrastructure
- Debris removal, with a priority on roads for emergency access

Organizational Roles and Responsibilities

Emergency Management

- a. Alert personnel to report to the EOC;
- b. Review plans;
- c. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.
- d. Prepare to make an initial damage assessment (IDA);
- e. Activate the necessary equipment and resources to address the emergency; and
- f. Assist in assessing the degree of damage of the community
- g. Assist in coordinating response and recovery;
- h. Identify private contractors and procurement procedures
- i. Prioritize debris removal;
- j. Inspect buildings for structural damage

General Services

- a. Provide personnel and equipment to assist in damage assessment and debris removal
- b. Inspecting buildings for structural damage; make emergency repairs and post appropriate signage to close buildings if needed
- c. Assist in identifying temporary emergency collection area(s) for debris removal
- d. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

Community Development

- a. Provide personnel, equipment, to conduct initial damage assessment
- b. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

County Fire Marshal/Town Fire Official

- a. Inspecting buildings for structural damage
- b. Ensure any repairs or rebuilding that occurs following the incident will comply with current County building codes, zoning, land-use regulations and the comprehensive plan

VDOT

- a. Provide personnel and equipment to assist in debris removal and repairs of roads and bridges
- b. Assist in identifying temporary emergency collection area(s) for debris removal

Town of Warrenton Public Works

- a. Provide personnel and equipment to assist in damage assessment, debris removal and repairs of roads and bridges
- b. Inspecting buildings for structural damage; make emergency repairs and post appropriate signage to close buildings if needed
- c. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.
- d. Assist in identifying temporary emergency collection area(s) for debris removal

Environmental Services

- a. Provide personnel and equipment to assist in processing debris at the landfill location.
- b. Assist in identifying temporary emergency collection area(s) for debris removal
- c. Ensure regulations regarding temporary storage are met.
- d. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

Health Department

- a. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.
- b. Provide personnel and equipment to assist in damage assessments of water systems and waste water system.

GIS

- a. Produce up to date response maps for the county and provide up to date maps at the end of every EOC shift for the upcoming shift.
- b. With assistance from CAD produce and maintain a real time map of emergency units and emergencies in the county
- c. Furnish population data, charts and housing development plans, as required.
- d. Assist in the debris removal effort.
- e. Assist in identifying temporary emergency collection area(s) for debris removal
- f. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

Commissioner of the Revenue/Treasurer

- a. Provide information on damaged or destroyed private and public buildings.

Private Contractors

- a. Due to the limited quantity of resources and service commitments following the disaster, Fauquier County will rely heavily on private contractors to fulfill the mission of debris removal, collection, and disposal. The entire process (e.g., clearance, collection, transporting, reduction, and disposal, etc.) or segments of the process can be contracted out.
- b. Local engineering firms may be needed to provide technical engineering support required for dam safety.

Critical Infrastructure –Includes but not limited to:

Critical Facilities

- Public Shelters
- Health/Medical Facilities (Hospital, Nursing Homes, Assisted Living Facilities)
- County Government Buildings
- County Communications Center
- Public Buildings
- Fire and Rescue Facilities
- EOC/Alternate EOC

Critical Utilities

- Communication Network
- Electric Distribution System Components
- Transportation Networks
- Natural Gas Distribution
- Water Treatment Facilities
- Water Distribution Facilities

Special Needs

- Correctional Facilities
- Day Care facilities

Vital Resources

- Landfill and Debris Collection Sites
- Helicopter Landing Sites

Debris Types –Disasters generate a variety of debris that include, but are not limited to such things as trees, sand, gravel, building/construction material, vehicles, personal property, etc. The quantity and type of debris generated from any particular disaster will be a function of the location and kind of event experienced, as well as its magnitude, duration, and intensity.

CONCEPT OF OPERATIONS

Damage Assessment

Damage assessment activities will be conducted by the county damage assessment team. Damage survey data will be compiled into a damage assessment report which will be reviewed by the Emergency Management Coordinator or designee and appropriate local officials. They will determine if assistance from other agencies or jurisdictions is necessary to recover. The damage assessment report will be forwarded to the Virginia Department of Emergency Management.

Vital Facilities

Emergency Management and General Services will maintain an inventory of vital facilities. Efforts will be made by Emergency Management to meet with the facilities to develop and implement a safety program or Emergency Operations Plan to ensure the health and welfare of the facility population working, visiting, or residing within the facility.

Debris Disposal

Debris will be disposed of at the Fauquier County Landfill. VDOT, Public Works, General Services and private contractors will coordinate the removal of debris from roadways and critical facilities. If large amounts of debris are accumulated temporary debris sites need to be opened to store debris until the landfill can process it.

Routine Operations

- a. Ensure all construction that occurs within the County is in compliance with the County's comprehensive plan and relevant building codes.
- b. Develop plans and strategies to prevent and/or mitigate damage resulting from potential emergency events that have occurred locally in the past (e.g., flooding) or have the

potential of occurring in the future. Coordinate all plans with the appropriate Fauquier County and Warrenton Town Departments.

- c. Maintain updated County maps and population estimates.
- d. Conduct inspections to enforce and carry out the county/city building codes (i.e., structural, mechanical, plumbing, gas and electrical.)
- e. Review engineering plans prior to construction as a means of preventing an undesirable situation from occurring or a disaster from arising.

Increased Readiness

- a. Alert personnel; place off-duty personnel on standby.
- b. Review existing plans and procedures, with emphasis on damage assessment operations and critical infrastructure support and repair.
- c. Ensure necessary equipment, resources, and personnel are available and ready to be activated.
- d. Contact and maintain liaison with State and Federal agencies, as well as private industry, to ensure backup resources are available and can be quickly dispatched, if necessary.
- e. Notify public of proper policies and procedures to follow to ensure their safety, and their properties safety.

Emergency Operations

Mobilization

- a. Representatives report to EOC, if required.
- b. Activate off-duty personnel as needed.
- c. Begin planning detailed damage assessment operations and identify personnel and equipment.
- d. Activate necessary equipment and resources to address the emergency.
- e. Begin to implement record keeping of all expenses and continue to do so throughout the duration of the event.
- f. Furnish population data, charts, development plans and personnel, as required.
- g. Coordinate response with Sheriff's Office, Warrenton Police Department, Fire Companies, and Rescue Squads, as well as other service departments.

Response

- a.** Follow established procedures and implement appropriate strategies to address emergency at hand.
- b.** Continue to coordinate response with other service agencies.
- c.** Contract with Federal and State agencies, as well as private industry for additional resources, equipment, and personnel, if necessary.
- d.** GIS prepares a map at the end of every EOC shift so as to provide the oncoming shift with. They will also produce maps as directed by the EOC.

Recovery

- a.** Assist in initial damage assessment and revisions, as required.
- b.** Ensure all repairs and rebuilding that occurs complies with the current County's building codes, zoning, land-use regulations and comprehensive plan.
- c.** Continue debris removal with an emphasis on clearing major roads and then fanning out to other less critical location in order of importance.
- d.** GIS will keep up to date maps to aid in the recovery process.

ESF 4 FIREFIGHTING

Primary Agency: Fauquier County Fire, Rescue and Emergency Management, Fauquier County Volunteer Fire and Rescue Companies

Support Agencies and Organizations: Mutual Aid Agreements with bordering Jurisdictions
Mutual Aid Agreements with Metropolitan Council of Governments
Statewide Mutual Aid Agreements

Introduction

Purpose:

Directs and controls operations regarding fire prevention, fire detection, fire suppression, rescue, and hazardous materials incidents; as well as to assist with warning and alerting, communications, evacuation, and other operations as required during an emergency.

Scope:

Manages and coordinates firefighting activities including the detection and suppression of fires. Also provides personnel, equipment, and supplies to support the agencies involved in the firefighting operations.

Organizational Roles and Responsibilities:

A fire department representative will be assigned to the EOC for the duration of the event in order to coordinate the fire service response. The fire representative will be a part of the EOC staff and will assist with the overall direction and control of emergency operations.

The Fire Department will assume operational control in the field in accordance with the ICS system. In the event that an evacuation is needed, the Fire and EMS Departments will implement evacuations. Law enforcement will assist evacuation efforts and provide security for the affected area.

In the event of a hazardous materials incident, the Incident Commander will implement immediate protective actions to include but not limited to evacuation of the affected area if appropriate.

FAUQUIER COUNTY FIRE AND RESCUE

- a. Develop and maintain plans and procedures to provide fire and rescue services in time of emergency;

- b. Document expenses and continue for the duration of the emergency and forward them to the Administration/Finance section leader in the EOC;
- c. Check firefighting and communications equipment;
- d. Fire Service representatives should report to the EOC to assist with operations;
- e. Fire department personnel may be asked to assist with warning and alerting, evacuating, communications, and emergency medical transport; and,
- f. Follow established procedures in responding to fires and hazardous materials incidents and in providing rescue services; and,
- g. Requests mutual aid from neighboring jurisdictions.

Responsibilities:

- Fire prevention and suppression;
- Emergency medical treatment;
- Hazardous materials incident response and training;
- Radiological monitoring and decontamination;
- Assist with evacuation;
- Search and rescue;
- Temporary shelter for evacuees at each fire station;
- Assist in initial warning and alerting;
- Provide qualified representative to assist in the State EOC;
- Requests assistance from supporting agencies when needed;
- Arranges direct liaison with fire chiefs in the area;
- Implements Mutual Aid if needed

Concept of Operations

The Coordinator will contact the Fire Department if resources are needed to handle a situation, and be prepared to have the Fire Department assume primary operational control in fire prevention strategies, fire suppression, and hazardous material incidents. (See the Hazardous Material Emergency Response Plan.) Fire department personnel who are not otherwise engaged in emergency response operations may assist in warning and alerting the public, evacuation, and communications as is necessary and appropriate during an emergency situation.

When the Emergency Support Function is activated all requests for firefighting support will, in most cases, be submitted to the ESF group for coordination, validation, and/or action.

Routine Operations

- Asses the structural integrity of existing fire rescue buildings and if needed take appropriate actions to make them “Hardened”
- If not able to use current locations identify location to move equipment, resources, and personnel to a sufficiently hardened structure when needed

Increased Readiness

- Put/notify off duty personnel on standby

- Move equipment, resources, and personnel to more secure locations if needed
- Preposition equipment, resources, and personnel around county is safe and feasible

Emergency Operations

Mobilization

- If conditions warrant seek shelter in predetermining hardened location until conditions warrants resuming operations

Response

- As soon as conditions warrant resume rescue efforts
- Respond to emergencies with a priority of life threatening , public structures then private structures

Recovery

- Help in clearing roadways and public buildings with an emphasis on critical infrastructure first.

Primary Agency: Fauquier County Department of Fire, Rescue and Emergency Management
Support Agencies and Organizations: Virginia Department of Emergency Management (VDEM), Federal Emergency Management Agency (FEMA), Mutual Aid Agreements with bordering Jurisdictions, National Guard, Health Department, Sheriff's Department, Town Police, Fire and Rescue, Public Works, General Services, GIS, IT

Introduction;

Purpose:

To collect, analyze and disseminate tactical information on the nature, scope and potential impacts of an incident or major disaster. Provide this information to the Sections in the EOC in order to enhance decision making; and, identify and anticipate future resource requirements.

Scope:

Emergency Management coordinates the efforts of departments and organizations to provide emergency planning, response and recovery.

Organizational Roles and Responsibilities

Fauquier County Emergency Management

Examples of functions that support and facilitate planning and coordination included but not limited to:

- Alert and notification,
- Deployment and staffing of emergency response teams,
- Incident action planning,
- Coordination of operations with local government for logistics and material,
- Direction and control,
- Information management,
- Facilitation of requests for assistance,
- Resource acquisition and management (to include allocation and tracking),

Policies:

- Provides a multi-departmental command system.
- Manages emergency operations

- Supports the implementation of mutual aid agreements to ensure seamless and appropriate resource response.
- Provides representatives to staff key positions on Emergency Response Teams.
- Departments and agencies participate in the incident action planning process

Organization:

- Emergency operations will be directed and controlled from the Emergency Operations Center (EOC).
- The Emergency Coordinator or his designee will assume operational control of the EOC when activated
- Identify the role of the EOC
- Identify the EOC staff both command staff and those who will be staffing a ESF for their respective agency
- Identify the departments that have a role in the emergency management organization
- Identify succession of authority within these key departments and positions.
- Develop and scale the Incident Command System to the particular incident
- Exercise the plan annually as pursuant to The Code of Virginia

The Coordinator of Emergency Management will assure the development and maintenance of established procedures on the part of each major emergency support function.

The following are examples of items that may be included:

- Staffing responsible for implementing the Crisis Management Plan
- Procedures for reporting emergency information, provide ongoing training to maintain emergency response capabilities

Coordinator of Emergency Management will assure that all actions are completed as scheduled.

The Coordinator of Emergency Management will coordinate training for this emergency support function and conduct exercises involving the EOC.

Responsibilities:

- Maintain a notification roster of EOC personnel and their alternates;
- Establish a system and procedure for notifying EOC personnel;
- Coordinate Emergency Management mutual aid agreements dealing with adjunct jurisdictions and applicable relief organizations.
- Maintain plans and procedures for providing timely information and guidance to the public in time of emergency through the communication emergency support function(ESF#2);
 - a. Identify and maintain a list of essential services and facilities, which must continue to operate and need to have priority in terms of response;
 - b. Test and exercise plans and procedures;
 - c. Conduct outreach/mitigation programs for the community.

- Ensure compatibility between this plan and the emergency plans and procedures of key facilities and private organizations within the community;
- Develop accounting and record keeping procedures for expenses incurred during an emergency;
- Define and encourage hazard mitigation activities, which will reduce the probability of the occurrence of disaster and/or reduce its effects
- Prepare to provide emergency information to the community in coordination with communication emergency support function(ESF#2);
- Provide logistical support to on scene emergency response personnel;
- Maintain essential emergency communications through the established communications network;
- Provide reports and requests for assistance to the local and Virginia EOC;
- Ensure that the city/county Crisis and Emergency Plan is developed and coordinated with the local EOP pursuant to Code of Virginia 3.2 §44-146.
- Activate and convene city/county emergency assets and capabilities;
- ***In instances when there are criminal victims as defined by Code of Virginia §19.2-11.01, the local government must contact The Department of Criminal Justice Services and the Virginia Criminal injury Compensation Fund immediately to deploy assistance in the event of an emergency. (Current contact information must be maintained for each organization)***

Administration, Finance, and Logistics:

- Recordkeeping
- All messages, information incoming to the EOC, and will be logged in accordance with protocol.
- All department heads have been given a master copy of the forms that they are required to use. These forms include but not limited to financial forms for expenditure reimbursement, hours and over time logging.
- Logistical needs (at the EOC and Mission Assignments)

Planning Section:

- Produce situation reports, which will be distributed to the EOC staff, on-scene incident command staff, local government officials and VEOC.
- Support short term and long term planning activities.
- Develop short/concise plans.
- Record the planned activities
- Track their progress. The response priorities for the next operational period will be addressed in the Incident Action Plan (IAP).
- Worker safety and health,
- Facilities management,
- Financial management,
- Other support as required

Concept of Operations

General:

Emergency Management will be responsible for the following but not limited to:

- Assures development and maintenance of each major emergency support function (ESF).
- Ensuring each department/agency should maintain current notification rosters.
- Making sure each Emergency support function has designate (with back up for rotations) to staff their position in the Emergency Operations Center,
- Establish procedures for reporting appropriate emergency information.
- Coordinate emergency response plan with the local government.
- Develop mutual aid agreements with local government and organization in surrounding areas.
- Develop threat level rating and EOC activation levels

The Coordinator of Emergency Management or designee will assume all responsibilities and assure that all actions are completed as scheduled. Procedures for these support operations should be established and maintained.

ESF 6 MASS CARE

Primary Agency: Department of Social Services, American Red Cross

Support Agencies and Organizations: School Division, Sheriff's Department, Health Department, Transportation, Fire Rescue and Emergency Management, VOAD

Introduction:

Purpose:

To coordinate efforts to provide shelter, food and emergency first aid; assist with family reunification and coordinate distribution of supplies to victims.

Scope:

Assistance will be based on the needs of the victims, the situation and available resources. This ESF addresses shelter, feeding, family reunification and distribution of supplies.

Organization and Responsibilities

School Division

- a. Provide personnel, equipment and supplies to assist in shelter operations.
- b. Ensure shelter site is opened and parking lot and sidewalks are clear.
- c. Provide personnel to assist in mass feeding.
- d. Provide personnel and equipment to assist with transportation as needed.
- e. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Social Services

- a. Assume role of Coordinator of this ESF.
- b. Provide personnel, equipment and supplies to assist in shelter operations.
- c. Provide personnel to assist in mass feeding.
- d. Provide frequent shelter status updates to the EOC.

Red Cross

- a. Provide personnel, equipment and supplies to assist in shelter operations in coordination with Social Services.
- b. Pre-position shelter trailers at identified shelter sites.
- c. If available, provide personnel to assist in first aid and medical care.

Sheriff

- a. Provide security at shelters.
- b. Provide frequent updates to the EOC.
- c. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Health Department

- a. Provide personnel, equipment and supplies to assist in shelter operations.
- b. Inspect by local Environmental Health Specialist before shelter opening.
- c. Ensure health standards are maintained at the shelter sites.
- d. Provide frequent updates to the EOC.
- e. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Concept of Operations

General:

The County must be prepared to provide for the basic needs of people displaced by an emergency/disaster. Shelters have been pre-identified in coordination with Social Services and Red Cross.

Sheltering:

- An emergency shelter is an immediate short-term accommodation either (1) designated by local officials for persons threatened by or displaced by an incident, or (2) designated by state officials directing a mandatory evacuation across jurisdictional boundaries either before or after an incident.
- Public emergency shelters will provide accommodations for all population groups. Appropriate provisions must be made within the shelter facilities to accommodate people with special medical needs that do not require hospital admission, people without their own transportation, and registered sex offenders.
- Additionally, sheltering for pets and service animals must be included in planning and coordinated with ESF # 11. *Refer to the ESF # 18 for details regarding pet and animal sheltering.*
- For mass evacuations directed by state officials, the VDSS will coordinate the designation of shelter facilities and the operation of shelters for people who evacuate out of their home jurisdiction.

Feeding:

- Feeding is provided to disaster victims and emergency workers through a combination of fixed sites, mobile feeding units, and bulk distribution of food. Feeding will be based on sound nutritional standards and to the extent possible, this includes meeting the requirements of victims with special dietary needs.

Transportation:

- Transportation will be provided to victims needing shelter with assistance from Virginia National Guard and Fauquier County Schools Transportation Division.

Emergency First Aid:

- Emergency first aid, consisting of basic first aid and referral to appropriate medical personnel and facilities, is provided at mass care facilities and at designated sites. Provision for services is coordinated with ESF-8. *Refer to ESF-8 for details regarding medical care services.*

Counseling:

- The Health Department has the responsibility to coordinate counseling services for the local government.
- Provide counseling through local government services if it appropriate based on the scale of the emergency and the capabilities of the counseling services.
- Events in which there are mass casualties and injuries that exceed local governments resources and capabilities can contact the following agencies:
- Outside counseling can be provided via the Department of Criminal Justice's Victims' Services Section, and the Department of Mental Health, Mental Retardation, and Substance Abuse Services, Emergency Mental Health Section, and activated via the local government.

Security:

The Sheriff's Department has the responsibility for providing security at shelter(s).

Transportation:

The ESF # 1 unit leader has the responsibility to:

- Coordinate transportation during an emergency event.
- Ensure that residents are transported and sheltered safely. *Refer to ESF # 1 for details regarding Transportation.*

Family Assistance Center (FAC):

The purpose of the FAC is to provide the seamless delivery of services and the dissemination of information to victims and families following a large scale incident or one in which there are mass casualties, as stated in the Commonwealth of Virginia Emergency Operations Plan, ESF #6 (CoVEOP).

The scope of services that the FAC may provide include: reunification services, behavioral health care, medical records collection, communication services, benefits application, and personal care.

Reunification Services:

This service collects information regarding individuals residing within the affected area and makes the information available to immediate family members outside the affected area. The system also aids in reunification of family members within the affected area.

The FAC plan should be based on the Commonwealth of Virginia FAC. ESF-6 personnel will report to the incident, coordinate/determine a physical site for FAC operations, and assume oversight and management of the FAC including establishing operational policies, maintaining situational awareness, coordinating needed services and/or resources, identifying gaps and requesting additional resources. The plan should identify by title the individual responsible for this function and identify an alternate.

If the services of the Virginia Criminal Injuries Compensation Fund (CICF) are required by the FAC, the State Program should be contacted, who will deploy the appropriate personnel to the FAC. These services will be necessary in cases where there are victims of crime in need of financial or advocacy assistance.

The current* contact information for the program is:

CICF

1000 DMV Drive
Richmond, VA 23220
800-552-4007

*This information should be maintained by the local government.

ESF 7 RESOURCE SUPPORT

Primary Agency: Fauquier County Fire Rescue and Emergency Management

Support Agencies and Organizations: Sheriff's Department, VOAD, County Attorney, Public Information Officer, Procurement, General Services, Economic Development

Introduction

Purpose

To identify, procure, inventory, and distribute critical resources, in coordination with other Counties and State governments, the Federal government, private industry, and volunteer organizations in order to facilitate effectively response to and recovery from the effects of a disaster.

Situation

Critical resources will be in short supply or unavailable in the disaster stricken area. In order to fulfill the immediate needs of the stricken population, as well as to fulfill local and regional recovery priorities; resources may be stockpiled in limited quantities or will have to be brought in from outside the disaster area. Resource needs will be met through a variety of sources and means to include State, and Federal governments, private industry/contractors, mutual aid agreements, and donated goods.

Organization and Responsibility:

Resource Lists

Resource lists will be developed and maintained by the Fauquier County Fire Rescue and Emergency Management Office that detail the type, location, contact arrangements, and acquisition procedures of the resources identified as being critical for the emergency response and recovery operations. Redundancy should be built into the lists to ensure the availability of the resource. This list will be updated annually. Memoranda of Understanding, Mutual Aid Agreements and standing contracts should be created and maintained.

Distribution Centers

A minimum of three potential distribution center sites (1 north, 1 central, 1 south) for local resource collection, storage, and distribution centers must be identified and strategically located to facilitate recovery efforts. Standing operating procedures will be developed to manage the processing, use, inspection and return of resources coming into the area. Priorities will have to

be set regarding the allocation and use of the available resources and training will be provided, as required, in the use of the specialized equipment.

CONCEPT OF OPERATIONS

Routine Operations

- Identify essential resources to carry out mission in each functional area and to support operation of critical facilities during the disaster.
- The EMC or designees is responsible for resource management.
- Identify personnel requirements and training needs to effectively carry out mission.
- Develop resource lists that detail type, location, contact arrangements, and acquisition procedures for critical resources.
- Prepare mutual aid agreements with surrounding jurisdictions to augment local resources.
- Review compatibility of equipment of County Departments and surrounding jurisdictions and identify specialized training or knowledge required to operate equipment.
- Develop SOPs to manage the processing, use, inspection, and return of resources coming into area.
- Identify at least 3 (1 North, 1 Central, 1 South) actual or potential facilities to receive, store, and distribute resources (government, private, donated).
- Develop training/exercises to test plan, and to ensure maximum use of available resources.
- Coordinate and develop pre-scripted announcements with the County Public Information Officer regarding potential resource issues and instructions (e.g., types of resources required, status of critical resource reserves, recommended contingency actions, etc.).

Increased Readiness

- Review and update plans, standard operating procedures, and checklists detailing the disposition of resources in an emergency.
- Ensure personnel, facilities, and equipment are ready and available for emergency use.
- Continue to coordinate with PIO

Response

- Activate resource management plan, coordinate with needs assessment team.
- Begin documenting expenses.
- Coordinate and track resources.
- Establish priorities regarding allocation and use of available resources.
- Request state assistance as required.
- Continue to coordinate with PIO

Recovery

- Continue to coordinate and track resources (government, private, donated).
- Continue to document expenses.
- Continue to coordinate with PIO

- Develop training/exercises to test plan, and to ensure maximum use of available resources.
- Coordinate and develop pre-scripted announcements with the County Public Information Officer regarding potential resource issues and instructions (e.g., types of resources required, status of critical resource reserves, recommended contingency actions, etc.).

ESF 8 PUBLIC HEALTH AND MEDICAL SERVICES

Primary Agency: Fauquier County Health Department – Rappahannock-Rapidan Health District

Support Agencies and Organizations: Fauquier County Fire Rescue and Emergency Management, Fauquier Hospital

Introduction

Purpose:

Coordinate a response to disaster related health issues within the County. To provide coordinated medical and health services to save lives in time of emergency.

Scope:

The scope is an all hazards approach based on the county's ability to provide medical resources. When an incident exceeds the counties capabilities, outside assistance should be requested through MOUs, Mutual Aid Agreements and if needed the Virginia EOC.

Organization and Responsibilities:

Emergency health services will be coordinated by the Director of the Fauquier County Health Department or their designee, assisted by representatives from Fauquier Hospital and coordinating with surrounding area hospitals and medical centers. Local funeral homes will assist the Health Department and the Medical Examiner's Office in disasters involving mass casualties.

General – During a threatened or actual emergency, coordinated health and medical services will be directed from the EOC by the Director of Health or their designated representative. Coordination will be effected with adjacent jurisdictions as required.

Support and Assistance – Should a disaster substantially overwhelm local medical and health resources, support and assistance will be requested from medical and health institutions in neighboring jurisdictions through the EOC. The crisis augmentation of trained health and medical volunteers may also be appropriate.

Essential Services – Essential public health services, such as food and water inspections, will be provided by the Health Department as augmented by state-level resources and manpower. Public health advisories will be issued only after coordination with the EOC.

Evacuation – During an evacuation in which a large number of evacuees are sheltered, an effort will be made to staff an emergency medical aid station in the shelter.

Casualties – In disasters involving a large number of casualties, assistance can be requested from local funeral directors through the EOC. The deceased must be identified before being released to funeral homes. A large building with refrigeration capabilities may need to be designated to serve as a temporary morgue. Activated through the EOC the Virginia Funeral Directors Association will provide equipment, supplies, and manpower as needed for such a localized disaster.

Responsibilities – During periods of threatening or actual emergency situations, the Health Department is responsible for:

Issuing Health Advisories – As a routine function, each member of the Health Department will be alert to health-threatening disasters of potential emergency situations. Any knowledge of such events shall be reported to the Director of Emergency Management or designee so that the public may be warned and precautionary actions taken.

Epidemic Control Measures

- Maintain records of diseases reported and remain aware of conditions which could lead to a disease outbreak.
- Establish liaison with the State Department of Health and establish procedures for immunization teams and a pooling of drugs and medications.
- Establish liaison with neighboring hospitals and pharmacists to coordinate emergency use of available drug supplies.

Sanitary Engineering of Sewage and Waste Disposal

- Provide information, assistance, and standards for emergency wastewater treatment problems.
- Provide information, assistance, and standards for emergency disposal of materials affecting air quality (burning).

Inspection of Food, Milk, and Water Supplies

- Protect sources of potable water and sanitary sewage systems from the effects of potential hazards.
- During and after emergencies, test water supplies for potability, including municipal systems and wells.

- Assist in assessing damage to water treatment facilities.
- Issue guidelines on the maintenance of a safe water supply and request, through the Director of Emergency Services, the acquisition of portable distribution and disinfecting equipment, if required.
- Determine the safety and wholesomeness of available food and milk supplies.
- Embargo damaged and contaminated food supplies and coordinate with the State Department of Agriculture and Consumer Services concerning destruction or disposal.
- Request assistance through the Director of Emergency Services for laboratory analysis by the State Division of Consolidated Laboratory Services to determine any chemical or microbiological contamination.

Control of Hazardous Substances

- Identify affected (or suspected) contamination area(s) and request the Sheriff's Office to cordon off the area(s) to protect citizens.
- Request special assistance through the EOC if the situation caused by hazardous materials is of the magnitude and seriousness which exceeds the capability of available instrumentation and technical proficiency of local Health Department personnel.
- Coordinate operation of mass vaccination/medication clinics, if necessary.

Identification of the Dead and Mortuary Operations

- Provide overall direction of the identification of the dead, through the State Medical Examiner's Office, if required.
- Arrange with local funeral homes, through the Virginia Funeral Directors Association, for the emergency use of their services and facilities for mortuary operations.
- Obtain a suitable facility for use as a temporary morgue, if required.

Concept of Operations

Routine Operations

- Designate an individual to coordinate medical and health services.
- Develop and maintain procedures for providing a coordinated response. Maintain a roster of key officials in each medical support area.
- Establish working relationship and review emergency roles with regional hospitals and medical centers.
- Develop plan to coordinate operation of mass vaccination/medication clinics.

Increased Readiness

- Put involved personnel on alert
- Stage equipment, supplies, and personnel for a rapid deployment to affected area.

Emergency Operations

Mobilization

- The Director of the Health Department or his representative reports to the EOC and assumes control of the Emergency Service Function.
- Implement mutual aid agreements and incorporate rescue squad resources from adjacent jurisdictions as appropriate.
- Coordinate with PIO

Response

- Coordinate medical and health services response.
- Provide health services, such as mass vaccinations, testing food and water supplies and controlling communicable diseases, as required.
- Obtain crisis augmentation of health/medical personnel (e.g., nurse's aides, paramedics, ARC personnel, and other trained volunteers) and supplies as needed.
- Maintain a record of disaster-related expenses.

Recovery

- Continue to provide health services and to coordinate medical services. Maintain records and monitor the status of citizens injured during the emergency. Assist the State Medical Examiner's Office in the identification and disposition of the deceased.
- Assist with damage assessment. Consolidate and submit a record of disaster-related expenses incurred by Health Department personnel. Also, assist with the damage assessment of water and sewage facilities, as required.

**Commonwealth of Virginia
Emergency MEDEVAC Services**

Barbara Wilburn

Inova Medical Air Care
Inova Fairfax Hospital
3300 Gallows Road
Falls Church, VA 22042-3300
(703) 698-3123
(703) 698-3400 fax

Lt. William (Bill) Gulsby

Fairfax County Police Department
4604 West Ox Road
Fairfax, VA 22030
(703) 830-3105
(703) 815-9632 fax

Ed Rupert

MedStar
Washington Hospital Center
110 Irving Street, NW
Washington, D. C. 20010
(202) 877-7759
(202) 877-7401 fax
etr1@mhg.edu

Sgt. Terry Austin

Med-Flight 1
Department of State Police
7411 Airfield Drive
Richmond, VA 23237
(804) 743-2232
(804) 743-2235 fax
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Karen Hamilton

Aeromedical Transport Specialists
Box 1520
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(703) 791-6644
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Sgt. John Marsh

United States Park Police
Aviation Section
1100 Ohio Drive, SW
Washington, D.C. 20024
(202) 791-6644
(202) 401-7734 fax

Mary Ann Fields

Pegasus
UVA Health System
Box 10014
Charlottesville, VA 22906-0014
(804) 924-9955
(804) 924-8715 fax
MAH9C@virginia.edu

Virginia Funeral Directors Associations Inc. Mortuary Disaster Plan Organization

Mission – To develop an efficient and effective management response system in mass fatality disaster situations to facilitate the preparation, processing, and release of deceased human remains to the next of kin or family representative.

Organization – The Virginia Funeral Directors Association (VFDA) is responsible for the statewide coordination of the mortuary activities in the state. VFDA's Disaster Response Team is comprised of two state coordinators, four regional coordinators, and seven district coordinators. Each district has a response team comprised of members who have completed training in the VFDA-approved program that qualifies them as certified disaster coordinators. The VFDA response teams will provide support in recovery, evacuation, and identification of the remains.

The State Medical Examiner's Office is by law responsible for the deceased. Virginia is divided into four medical examiner districts that include the Northern Virginia District based in Fairfax, the Western District based in Roanoke, the Central District based in Richmond, and the Tidewater District based in Norfolk (Attachment 1).

Concept of Operations

In the event of a mass fatality disaster situation, the State EOC will contact the State Medical Examiner's Office, who will in turn notify the Virginia Funeral Directors Association (VFDA). Once contacted by the State Medical Examiner's Office, the VFDA will activate the Mortuary Response Plan and response teams. The VFDA Response Teams will operate under the direction of the District Medical Examiner of the district in which the incident occurred.

In order to ensure a prompt and professional response, the Virginia Funeral Directors Association maintains a resource manual of needed supplies, equipment, and vehicles. If additional resources are necessary to effectively respond to a disaster, the VFDA Executive Director has emergency purchasing authority up to a specified limit. The VFDA also has a specially equipped disaster trailer to assist the State Medical Examiner's Office and other funeral directors in the state with disaster field response.

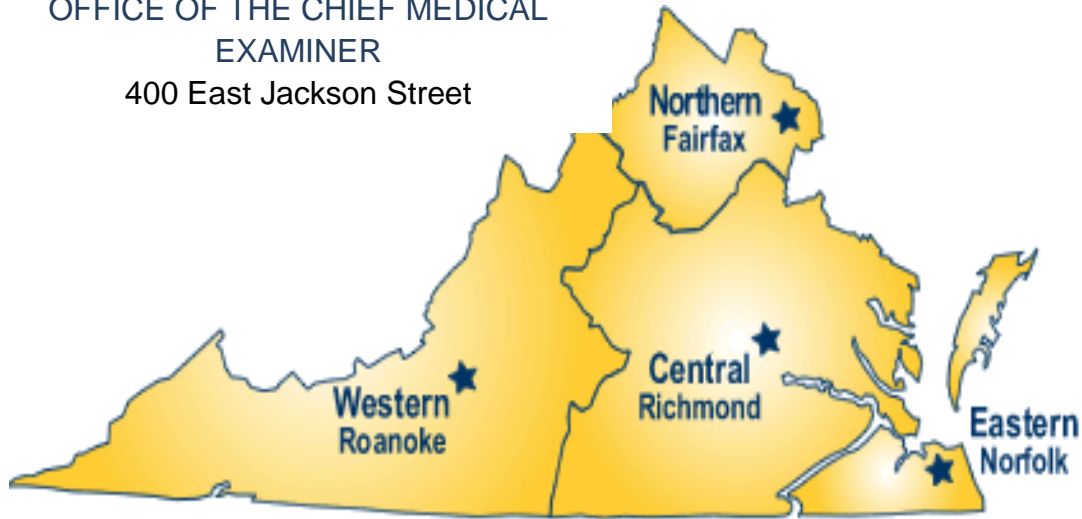
Virginia Medical Examiner Districts

COMMONWEALTH OF VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF THE CHIEF MEDICAL
EXAMINER

400 East Jackson Street



OFFICES OF THE MEDICAL EXAMINER

Central District (Richmond)

400 East Jackson Street
Richmond, VA 23219-3694
(804) 786-3174

Eastern District (Norfolk)

830 Southampton Avenue
Suite 100
Norfolk, VA 23510
(757) 683-836

Northern District (Fairfax)

9797 Braddock Road
100
Fairfax, VA 22032-1700
* (703) 764-4640 *

Western District (Roanoke)

6600 Northside High School Rd Suite
Roanoke, VA 24019
(540) 561-6615

ESF 9 SEARCH AND RESCUE

Primary Agency: Fauquier County Sheriff's Office

Support Agencies and Organizations: Fauquier County Fire, Rescue and Emergency Management, Volunteer Search and Rescue Groups, Virginia Department of Emergency Management, Public Works, GIS Department, Virginia State Police

Introduction

Purpose:

Provide for coordination and effective use of search and rescue assets to assist people in potential or actual distress.

Scope:

Communities are susceptible to many different natural and manmade hazards that may result in the damage or collapse of structures within the county. Search and Rescue must be prepared to respond to emergencies and provide specialized assistance. Operational activities can include locating, extricating, and providing on site medical treatment to victims trapped in collapsed structures. Even in non-disaster situations, people may become lost, missing, disoriented, traumatized, or injured in which case search teams must be prepared to respond to these incidents and implement appropriate tactics to assist those in distress.

Organization and Responsibilities

Fauquier County Sheriff's:

The Sheriff's Office will respond to these incidents utilizing the first responders currently assigned to the working shift. The on duty shift supervisor will be the incident commander and make the necessary notifications and requests for resources/assets through the Emergency Communications Center. K-9 units will be responsible for completing "Hasty" search of place last seen.

Support Agencies:

During a search and rescue operation, local fire departments will assist in the operation. The Emergency Medical Services (EMS) providers will assist with other function to search and rescue as set forth in the Virginia Association of Volunteer Rescue Squad's Operation Plan. Personnel outside the Sheriff's Office who are joining the team will be designated as primary team members, official agreements will be made defining under what circumstances they will be utilized for both training and actual operations. Unless they are primary team members, they will normally only be used only when large numbers of searchers are required. In time of emergency, should the Sheriff's Office, Warrenton Police Department, or Fire Companies and Rescue Squads not have an adequate

capability, or should additional resources or expertise be required, The EOC will contact the Virginia Department of Emergency Management (804-897-6500). They will coordinate with the State EOC who can dispatch additional search and rescue resources, including search dog teams, anywhere in the state on short notice.

Actions

- Develop and maintain plans and procedures to implement search and rescue operations in time of emergency;
- Provide emergency medical treatment and pre-hospital care to the injured;
- Assist with the warning, evacuation and relocation of citizens during a disaster;
- A designated representative should report to the Emergency Operations Center (EOC) to help coordinate operations and support. Follow established procedures in responding to both urban and wilderness search and rescue incidents.
- Record disaster related expenses to submit for submission for reimbursement and submit at the end of operations to the leader of the finance section in EOC.

Responsibilities

- Manages search and rescue task force deployment to, operations in, and redeployment from the affected area;
- Coordinates logistical support for search and rescue during operations;
- Develops policies and procedures for effective use and coordination of search and rescue;
- Provides status reports on search and rescue operations throughout the affected area; and
- If needed request further assistance through the county EOC to the state EOC for additional resources.

Policies:

- During disaster events the EOP provides the guidance for managing the acquisition of Search and Rescue resources;
- During disaster events all requests for Search and Rescue missions requests will be submitted to the EOC, or local EOC, for coordination, validation, and/or action;
- During disaster events communications will be established and maintained to the EOC to report and receive assessments and status information;
- During disaster events the EOC will coordinate with local, state, and federal agencies when necessary;
- Personnel will stay up to date with procedures through training and education;
- Search and rescue task forces are considered federal assets under the Robert T. Stafford Act only when requested for a search and rescue for a collapsed structure.

Concept of Operations

Routine Operations

- Develop plans and strategies to prevent and/or mitigate damage resulting from potential emergency events that have occurred locally in the past or that have a high probability of occurring in the future (e.g. flood).
- Continue to train to keep skills and certifications current.

Increased Readiness – A disaster is threatening the area.

- Alert team members; place off-duty personnel on standby.
- Review existing plans and procedures.
- Ensure necessary equipment and resources are available and ready to be activated.
- Contact and maintain liaison with State and Federal agencies, as well as private industry, to ensure backup resources are available and can be quickly dispatched, if necessary.

Mobilization Phase – Conditions continue to worsen requiring full-scale mobilization.

- Shelter in place until it is deemed safe to start operations
- Call into service off-duty personnel.
- Activate the necessary equipment and resources to address the emergency.
- Begin to implement record keeping of all expenses and continue to do so throughout the duration of the event.
- Coordinate response with Fire Companies, and Rescue Squads, as well as other service departments.

Response Phase – Disaster strikes.

- Follow established procedures and implement appropriate strategies to address emergency at hand.
- Continue to coordinate response with other service agencies.
- Contract with County, State, and Federal agencies, as well as private industry for additional resources, equipment, and personnel, if necessary.

Recovery

- Continue with search operations until ordered to switch to recovery operations.
- Assist with recovery operations

ESF 10 OIL AND HAZARDOUS MATERIALS

Primary Agency: Fauquier County Fire and Rescue Departments

Support Agencies and Organizations: Fauquier County Emergency Management, Warrenton Training Center, Mutual Aid Hazardous Materials Teams, Virginia Department of Emergency Management, Department of Environmental Quality, Fauquier County Sheriff, Warrenton Police, County PIO

Introduction

Purpose:

To identify responsibilities for hazardous material incident response and management.

Scope:

This Emergency Support Function (ESF) provides for a coordinated response to actual or potential discharges and/or releases of hazardous material.

Organization and Responsibilities:

Emergency Management

Coordinate requests for additional assistance if needed and dissemination of public information in coordination with ESF# 2 and ESF# 15.

Fauquier County Fire and Rescue Departments

The Local Fire Chief or their designee will assume primary operational control of all hazardous materials incidents. Mutual aid agreements between the community and the local government will be implemented. The local fire chief may request through the EOC the help of the Virginia Department of Emergency Management's (VDEM) Regional Hazardous Materials Officer and Hazardous Materials Response Team.

The Fire Chief or designee will determine if there is a need to evacuate or shelter in place and if there is such a need then will start the process and alert the affected citizens. Law enforcement will assist with the evacuations and securing the area until cleared.

Mutual Aid Agreements

Mutual Aid agreements will be implemented if the local fire department needs additional personnel and/or resources.

Virginia Department of Emergency Management/Virginia Department of Environmental Quality

Virginia Department of Emergency Management and Virginia Department of Environmental Quality should be notified of any incident of significance. Both agencies can provide personnel and resources if needed.

Sheriff Department/Police

The Sheriff's Department and/or Warrenton Police will maintain traffic control along ingress/egress routes in the event of an evacuation while maximizing roadway capacity of critical roadway links and intersections.

Concept of Operations

The fire department will respond to hazardous materials incidents in accordance with standard operating procedures. The fire department is the designated Incident Commander for incidents within the county. The responsible party is accountable for the effective abatement of the release or threatened release of oil or hazardous materials to include cleanup costs and reimbursement. During these incidents the fire department is responsible for overseeing the protection of public health and safety and the environment. Any release of significance should be reported to the Virginia Department of Emergency Management Emergency Operations Center, the Hazardous Materials Officer and the Virginia Department of Environmental Quality.

Routine Operations

- Ensure proper hazardous materials storage and monitoring.
- Conduct inspections of facilities where hazardous materials are generated, used, stored, disposed of, or destroyed.
- Evaluate facility emergency response plans.
- Train personnel on response procedures and conduct yearly exercises.
- Maintain adequate supply of equipment needed to mitigate release.

Increased Readiness:

- Review existing response plans and procedures.
- Ensure necessary equipment and resources are available and ready to be activated.
- Coordinate with PIO to notify public of proper policies and procedures to follow to ensure their safety.

Response:

- Coordinate response and resources to incidents.
- Identify responsible party.
- Ensure that containment, cleanup and disposal are accomplished.

- Assist in monitoring and ensuring the safety of first responders and other personnel.
- Notify VDEM/VDEQ
- Request mutual aid if needed.

Recovery:

- Coordinate decontamination and cleanup activities.
- Support community recovery activities.

ESF 11 AGRICULTURE AND NATURAL RESOURCES

Primary Agency: Fauquier County Virginia Cooperative Extension Office

Support Agencies and Organizations: Fauquier County Agriculture Development, Fire Rescue and Emergency Management, Virginia Department of Health, County PIO, American Red Cross, Department of Social Services

Introduction

Purpose:

To support provision of nutrition assistance, management of diseases, food safety, and protect resources.

Scope:

1. Provide emergency food distribution to large groups of people. Support ESF # 6.
2. Responding to animal diseases and pests as part of a biological emergency or after any other type of emergency.
3. Ensuring the safety and security of the commercial food and public water supplies
4. Protecting natural, cultural, and historic resources (NCH)

Organization and Responsibilities

Fire, Rescue and Emergency Management

- Coordinate acquisition of food, transportation, equipment and services;
- Develop plan to ensure timely distribution of food to identified locations;
- Work to obtain critical food supplies that are unavailable from existing inventories

Virginia Cooperative Extension

- Catalog available resources available for use and locate these resources;
- Determining and meeting the critical needs of the affected animal population and plant life
- Assess sensitive areas on community, such as plant and animal laboratories, to ensure they are secure
- Conduct inventory of sensitive items, in regard to agriculture and horticulture and animals
- Identify animal and plant disease outbreaks and work to fix/contain it
- Proper containment and disposal of contaminated food, animals, and/or plants.
- Assist in providing inspection, fumigation, disinfection, sanitation, pest termination and destruction of animals or articles found to be contaminated or infected;

- Assist with guidance to unaffected areas as to precautions that may be taken to ensure animal and plant health;
- Assist handling and packing of any samples and shipments to the appropriate research laboratory;
- Provides information and recommendations to the Health Department for plant/animal diseases outbreaks
- Assign veterinary personnel to assist in delivering animal health care and performing preventative immunizations

Virginia Department of Health

- Assess current food supply of community and determine if safe for human consumption.
- Proper containment and disposal of contaminated food, animals, and/or plants.
- Assist in providing inspection, fumigation, disinfection, sanitation, pest termination and destruction of animals or articles found to be contaminated or infected;
- Assess damage to facilities and infrastructure
- Assess the operating status of inspected meat, poultry and egg product processing, distribution, import and retail facilities in the affected area;
- Assist with guidance to unaffected areas as to precautions that may be taken to ensure animal and plant health;
- Participate in subsequent investigations jointly with other law enforcement agencies;
- Assist with establishing logistical links with organizations involved in long-term congregate meal service;

American Red Cross

- Assist in identifying and assessing requirements for food on a two phase basis: critical emergency needs immediately after the disaster and long-term sustained needs after the emergency phase is over.
- Participate in the coordinated distribution of disaster relief supplies.

Department of Social Services

- Administers Disaster Supplemental Nutrition Assistance Program (SNAP).

Other various non-profit organizations and volunteers will provide food and supplies. Refer to ESF # 17 Volunteers and Donations Management.

Concept of Operations

General:

Identify the needs of the affected area. Identify number of people, locations and facilities available to be used for feeding and distribution centers.

Identify resources available to provide food, transportation of food, equipment, and storage.

Routine Operations

- Maintain a notification roster of designated departments in primary and support agencies
- Maintain list of resources that can assist in providing food and supplies.

Increased Readiness

- Notify primary and support agency representatives of impending emergency.
- Inventory food supplies and determine availability of food within the disaster area.

Emergency Operations

Mobilization

- Identify likely transportation needs and coordinate with ESF # 1.
- Assess warehouse space and needs for staging areas.
- Coordinate with ESF #7 to acquire food, equipment, and supplies required to support food service operations.

Response

- In coordination with ESF # 6, monitor the number of shelters providing food to disaster victims, number of people in shelters and others in need of food.
- Coordinate flow of requests and delivery of food into disaster area to ensure daily requirements are met.

Recovery

- Continue to monitor food requirements and provide food and supplies until normal food supply is restored.
- Ensure ESF # 11 team members or their agencies maintain appropriate records of costs incurred during the event.

ESF 12 PUBLIC UTILITIES

Primary Agency: Fauquier County Fire Rescue and Emergency Management

Support Agencies and Organizations: Water and Sanitation Authority, Water Treatment Plants, Electric Companies, Gas Companies, Cable Companies, Telephone Companies, County PIO

Introduction

Purpose:

To coordinate with public utilities and other resource providers; conduct hazard mitigation activities prior to and following an emergency situation; and assist in implementing emergency response actions to protect life and property. To help to prioritize facilities and infrastructure so that power may be restored or other energy supplies may be provided in such a way to enable life to be restored to full capacity as soon as possible.

Scope:

Will collect, evaluate, and share information on energy system damage. Coordinate requests for assistance.

Organization and Responsibilities

Fire Rescue and Emergency Management

- Work with utility providers to set priorities for allocating commodities;
- Restoration of normal operations at critical facilities will be a priority; and
- Maintain a list of critical facilities and continuously monitor those to identify vulnerabilities
- Keep the public informed and aware of the extent of the shortage, the need to conserve the resource in short supply, and the location and availability of emergency assistance;
- Provide emergency assistance to individuals as required;

Water and Sanitation Authority/Water Treatment Plants

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.
- Provide frequent updates to the EOC.

- Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Electric Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Gas Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Cable Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Telephone Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Concept of Operations

Mutual Aid – Mutual aid agreements will be developed and maintained with adjacent jurisdictions, private industry, quasi-public groups, and volunteer groups, as appropriate, to facilitate the acquisition of emergency resources and assistance(location in plan)..

Procurement – The EMC, in coordination with the County Attorney and Director of Finance, will assist County Departments in the procurement of the necessary resources, to include the contracting of specialized services and the hiring of additional personnel, to effectively respond to and recover from the emergency at hand. Records of all expenditures relating to the emergency/disaster will be maintained.

Distribution Centers – Potential sites for local and regional resource distribution centers will be identified by the County Administrator, if necessary, and strategically located to facilitate recovery efforts. Priorities will be set regarding the allocation and use of available resources. Training will be provided, as required, in the use of the specialized equipment.

Routine Operations:

- Develop plans and strategies to prevent and/or mitigate damage resulting from potential emergency events that have occurred locally in the past or that have a high probability of occurring in the future (e.g. flood).

- Develop contingency plans to provide emergency lighting, procure and distribute emergency water and provide sewage disposal, if necessary.
- Procure and store appropriate resource material to effectively deal with common emergency response incidents (e.g. snow, ice, spills).
- Identify and maintain liaison with business, industries and local contractors, as well as federal and state agencies, which could provide additional expertise, equipment/resources and personnel if necessary.
- Make task assignments and delineate emergency roles of staff.
- Maintain liaison with fuel distributors and local utility representatives
- Identify, quantify, and prioritize the minimum essential supply of fuel and resources required to ensure continued operation of critical facilities;

Increased Operations – A disaster is threatening the area.

- Alert personnel; place off-duty personnel on standby.
- Review existing plans and procedures.
- Ensure necessary equipment and resources are available and ready to be activated.
- Contact and maintain liaison with State and Federal agencies, as well as private industry, to ensure backup resources are available and can be quickly dispatched, if necessary.
- Notify public of proper policies and procedures to follow to ensure their safety.

Emergency Operations

Mobilization Phase – Conditions continue to worsen requiring full-scale mobilization.

- Representatives from Fauquier County Economic Development Office, General Services, Parks and Recreation Departments and Water and Sewer Sanitation Authority report to the EOC, if required.
- Call in off-duty personnel.
- Activate the necessary equipment and resources to address the emergency.
- Begin to implement record keeping of all expenses and continue to do so throughout the duration of the event.
- Coordinate response with Sheriff's Office, Warrenton Police Department, Fire Companies, and Rescue Squads, as well as other service departments.

Response

- Follow established procedures and implement appropriate strategies to address emergency at hand.
- Continue to coordinate response with other service agencies.
- Contract with County, State, and Federal agencies, as well as private industry for additional resources, equipment, and personnel, if necessary.

Recovery

- Repair and restore public facilities and services promptly and properly, coordinating the resumption of gas, electric and water services with utility companies and code enforcement departments.
- Assist in assessing the damage.
- Compile and submit records to the ESC of disaster-related expenses incurred by the various departments.

ESF 13 PUBLIC SAFETY AND SECURITY

Primary Agency: Fauquier County Sheriff's Office

Support Agencies and Organizations: Warrenton Police, Virginia State Police, Fauquier County Fire Rescue and Emergency Management, PIO

Introduction

Purpose:

To maintain law and order, to provide public warning, to provide for the security of critical facilities and supplies, to provide a "safe scene" for the duration of a traffic disruptive incident, to effect the evacuation of threatened areas, to provide access control to evacuated areas or critical facilities, to conduct search and rescue operations, and to assist with identification of the dead.

Scope:

The Fauquier County Sheriff's Office has the primary responsibility for law enforcement, security, warning, evacuation, missing person search and rescue, and traffic control. The Sheriff's Office will work in coordination with Warrenton Police Department. Additional resources are available, if needed, through working agreements with the Department of State Police and other law enforcement organizations-town Police or Sheriff's Offices from surrounding counties--in the region and Federal Agencies.

Organization and Responsibility

Existing procedures in the form of department directives provide the basis for a law enforcement response in time of emergency. Such directives are in force for all types of disasters, which have been recently experienced to include flooding, hazardous materials incidents, transportation accidents, search and rescue operations, traffic control, and evacuation. The Sheriff's Office is also initially responsible for terrorist or hostage-related incidents, until the arrival of appropriate Federal and State authorities. The Sheriff's Office, in coordination with Warrenton Police Department, has the authority and responsibility for search and rescue operations throughout the County (Tab 2).

Point of Contact – The Fauquier County Communications is the point of contact for the receipt of all warnings and notification of actual or impending emergencies or disasters.

State/Federal Declared Disasters – In the event of a State or Federally declared disaster, the Governor can provide National Guard reservists and equipment to support local law enforcement operations. They may be used only for low-risk duties such as but not limited to security and

traffic control. The County Sheriff's Office will retain operational control; typically a liaison officer will be assigned to each field unit.

Hazard Area Access – A hazardous or potential hazardous situation could justify the need for evacuation for a short period of a few hours to several days or weeks, depending on the hazard and its severity. The Director of Emergency Management or, in his absence, the Emergency Management Coordinator, will determine the need to evacuate and will issue orders for evacuation or other protective actions as needed. The Sheriff's Office, in coordination with Warrenton Police Department, is responsible for implementing evacuation. In order to limit access to the hazard area, various personnel and devices will be required, such as the following:

- Personnel to direct traffic and man control points
- Signs to control or restrict traffic
- Two-way radios to communicate to personnel within and outside the secured area
- Control point(s)
- Adjacent highway markers indicating closure of area
- Markers on surface roads leading into the secured area
- Patrols within and outside the secured areas
- An established pass system for entry and exit of secured area(s)

Signing and Marking – The Virginia Department of Transportation is responsible for the placement and/or installation of any and all traffic control devices, to include signs, markings, and/or barricades.

Evacuation –Should an evacuation become necessary, warning and evacuation instructions will be distributed via Everbridge, radio, television, and social media. Also, the Sheriff's Office, Warrenton Police Department, and Volunteer Fire Companies will use mobile loudspeakers to ensure all residents in the threatened areas have received the evacuation warning. Additional measures should be taken to warn special facilities as needed, such as schools, hospitals, nursing homes, etc.

Evacuation Areas –The EMC, in coordination with the Sheriff's Office, Warrenton Police Department, and Volunteer Fire Companies and Rescue Squads, will outline areas which may need to be evacuated, such as the floodplain and areas within one-half mile (or other designated radius of risk) of sites with a potential for a hazardous substances incident. Such sites should include industrial plants, highways and railroads upon which hazardous materials are transported, and warehouses or dump sites where such materials are stored or disposed.

Care Centers – The Sheriff's Office will maintain order and provide for vehicle security at Care Centers, to include Shelters, Vaccination Centers, and Mass Care Centers.

Other schools, churches, or public facilities may also be designated and used as needed. Final selection and coordination of the facilities will be made by Emergency Management at the time of the emergency.

Advice to Evacuees – Evacuees will be advised to take the following items with them if time and circumstances permit: photo identification, one change of clothing, special medicines, baby food and supplies (if needed), and sleeping bags or blankets. They will also be advised to secure their homes and turn off utilities before leaving. The Sheriff's Office, in coordination with Warrenton Police

Department, will coordinate security of the evacuated area. VDOT personnel will assist in controlling access to the evacuated area by erecting traffic barriers at strategic points.

Additional Duties – The Sheriff's Office may be asked to notify or coordinate with law enforcement officials in another locality to notify families about dead, seriously injured, or missing relatives. Crisis counseling services may also be needed.

Concept of Operations

Routine Operations

- Develop and maintain plans to provide for effective law enforcement, prompt warning and evacuation, traffic and crowd control, search and rescue, and the security of vital facilities and supplies.
- Identify essential facilities and develop procedures to provide for their security and continued operation in time of emergency.
- Develop procedures for promptly warning the public of an emergency, using any means necessary/available (i.e., telephone, public address systems, knocking on doors).
- In conjunction with Emergency Management develop procedures for warning and evacuating residents with special needs (elderly, handicapped, etc.) Anticipate and resolve problems associated with special needs groups such as evacuating nursing homes, schools, jails/prisons, etc.
- Identify potential evacuation routes in the event of a major emergency situation.
- Develop procedures and provide training for the search and rescue of missing persons.
- Develop strategies to effectively address special emergency situations that may require distinct law enforcement procedures, such as civil disorders, hostage or terrorist situations, and bomb threats or detonations.

Increased Readiness – A disaster is threatening the local area.

- Review and update plans and procedures.
- Assign emergency duties and provide specialized training as needed.
- Delineate the specific areas which may need to be evacuated and designate evacuation routes.
- Designate the evacuation assembly center(s).
- Make a list of potential evacuees, if feasible.
- Prepare news releases which will tell people where to go.

- Alert personnel to standby status.
- Continue to keep records of all expenses incurred and continue for the duration of the emergency.

Mobilization Phase – Conditions continue to worsen requiring full-scale mitigation and preparedness activities.

- Alert all personnel and special facilities, as required.
- Test primary communications systems and arrange for alternate systems, if necessary.
- Implement evacuation procedures for the threatened areas, if necessary. Instruct evacuees to bring photo identification, one change of clothes, medicine, baby food, sleeping bags, and other supplies, as required.
- Provide traffic and crowd control, as required.
- Implement the necessary security at the emergency site, evacuated areas, vital facilities, shelter areas, and supplies.
- Begin recording disaster-related expenses.

Response Phase – Disaster strikes. An emergency response is required to protect lives and property.

- Effect evacuation, as required.
- Secure the emergency site, evacuated areas, vital facilities, and supplies.
- Continue to provide traffic and crowd control.
- Continue to warn the public and assist with providing protective action guidance.
- Conduct search and rescue operations, as required.
- Implement existing mutual aid agreements with other jurisdictions, if necessary.

Recovery

- Continue to provide traffic and crowd control, as well as the necessary security.
- Complete the necessary post-emergency investigations while continuing to maintain law and order within the county. Assist in state and federal investigation as necessary.
- Support cleanup and recovery operations as required.
- Assist with identification of the dead, if necessary.
- Assist with damage assessment.
- Complete disaster-related expense records for services provided and within your control and submit To the Finance Section Chief.

ESF 14 LONG TERM COMMUNITY RECOVERY

Primary Agency: Fauquier County Department of Fire, Rescue and Emergency Management, Fauquier County Community Development

Support Agencies and Organizations: Long-Term Disaster Recovery Task Force, Virginia Department of Emergency Management, County PIO, Fauquier County Department of Economic Development, Fauquier County Department of Social Services

Introductions:

Purpose:

To develop a comprehensive and coordinated recovery process that will bring about the prompt and orderly restoration of community facilities and services, infrastructure, and economic base, while providing for the health, welfare and safety of the population.

Scope:

The scope of ESF #14 may vary depending on the magnitude and type of incident. This ESF is activated for large-scale or catastrophic incidents that require state and federal assistance to address significant long-term impacts in such areas as housing, business and employment, community infrastructure, and social services.

Situation

1. There are two phases of recovery: short term and long term. They are both described below.
 - **Short-term Recovery** – Short-term recovery strategies include the restoration and maintenance of life-support facilities, services, and resources (i.e., energy, water, food, and shelter, health care) to meet the basic subsistence needs of survivors, the implementation of health care measures to prevent or mitigate against the spread of disease, and the restoration of critical industries to facilitate and enhance recovery operations. Federal and State catastrophic disaster plans will support this effort.
 - **Long-term Recovery** – Long-term strategies strive to restore and reconstruct the post-disaster environment to pre-disaster conditions. Federal and State agencies will provide technical assistance in the long-term planning and redevelopment process. Economic aid will be provided to assist the County in rebuilding its economic base, replacing and restoring its housing inventory, and ensuring all construction and development complies with current building codes and plans. Regional cooperation and coordination will be stressed and promoted at all levels of government in order to achieve the priorities established and facilitate recovery efforts. Strategies will be developed by the County, in coordination with regional

local governments and Economic Planning Councils. Federal and State catastrophic disaster plans will support this effort.

2. A request from the Governor to the President of the United States for a Presidential Declaration will be based on the magnitude and severity of the situation and the inability of the County to recover without assistance.
3. A Presidential Disaster Declaration includes Public Assistance Programs (available to local governments and certain private, non-profit organizations), Individual Assistance Programs (available to individuals and families), Small Business Administration Assistance and Hazard Mitigation Programs.
4. A Disaster Field Office will be established to administer disaster assistance programs.
5. Disaster assistance is also available from the USDA for the agriculture business community.
6. Assistance from county departments will be essential in expediting assistance to the County after a Presidential Declaration.
7. Activities and expenditures must be thoroughly documented from the onset of the disaster. Forms necessary to document are included in each ESF guide.
8. Mitigation projects are determined following a disaster. The County can apply for mitigation grants.

ESF 15 EXTERNAL AFFAIRS

Primary Agency: Public Information Officers (County, School, Sheriff, DFREM)

Support Agencies and Organizations: Local TV Stations, Local Radio Stations, Local Newspaper, Communications Division, and Emergency Management Department.

Introduction

Purpose: Provide for efficient and coordinated continuous flow of timely information and instructions to the public using all available communications media prior to, during, and following an emergency or disaster.

Scope: Provide emergency public information actions before, during, and following any emergency. Potentially, public information response could involve personnel from all jurisdictions, organizations, agencies, and areas within the affected area. The extent of external affairs support function encompasses times between disasters as well for the purpose of education the public on what to do and how to plan in the event of an emergency.

Organizational Roles & Responsibilities

In the ESF-15 Annex of the Fauquier County Emergency Operations Plan (EOP), External Affairs will identify a Public Information Officer (PIO) to serve as the primary ESF #15 coordinator. If other officials are needed, they will serve within the JIC.

To better assist with emergency operations and information each institution will make a Community Relations (CR) plan, which will encompass specific incident guidance, preparation, and objectives for the community. This will be issued at the beginning of an event and will also be available online during normal operations in case someone wants to review them. The CR function is joint responsibility all levels of personnel, from local to federal, and non-profit to private businesses. Field teams should involve a mixture of these different levels. These teams facilitate the rapid flow of information both ways. First, they help disseminate crucial information to effected people, and second, they enable collection of information like areas where needs have not been met yet.

- Establishment of a Joint Information Center (JIC) if warranted (refer to Support Annex - Joint Information Center), will allow effective lines of communication between the PIO and the Emergency Management Department; the PIO, the Communications Division, and other supporting organizations; and ultimately the PIO and the public.

- The JIC will be established off site to alleviate crowding near an incident. This area will be used to coordinate staff telephones as well as media activities under supervision of the Public Information Officer (PIO).
- Primary agencies will also instruct support agencies in how to disseminate information quickly, effectively, and in a tone that engages its audience.
- Accounting for potential losses in communication equipment either on the side of the sender or the receiver.
- Sets up a framework for providing information to the Fauquier Community, which includes additional information about the event and what residents can do to prepare and protect themselves and those around them.
- All agencies and organizations are responsible for providing the PIO with accurate and timely information, because that information will be used to save lives.
- The Primary Agency will assist with Support Agencies and Organizations by actively participating in exercise development, training, planning and mitigation efforts to better prepare for large-scale emergencies or disasters.

Concept of Operations

Preparedness

- Develop standard SOPs to support plans and procedures that distribute public information
- Conduct training and exercises, which inform the public of potential disasters, how to protect themselves against these disasters, and ultimately create aware citizens.
- Develop and maintain advanced copies of emergency information, and disperse them throughout the local news media so they can disperse the information.
- Develop and maintain notification rosters and keep personnel like news stations, local, state, federal, and other supporting agencies informed about External Affairs' policies, Plans, and Procedures.
- Ensure protection of vital records, and keep records, especially of active news stations, so when disaster strikes they can all be utilized to inform the public.
- Establish and maintain support agreements with other agencies
- Conduct planning with designated cooperating agencies to make and sustain agreements to establish a briefing room for news personnel near but not in the disaster area.
- Inform citizens about preparedness prior to an incident, response efforts during an incident, and recovery efforts after an event.
- Establish and maintain relationships with local media in order to facilitate the dissemination of critical and noncritical information.

Response

- Update news outlets continuously with information crucial to the response effort.
- Inform elected officials.

- Create a public information center that is focused on taking and responding to public information.
- Establish a briefing area that is near but not in the disaster area where news personnel can be briefed on the situation, as well as where citizens can come and receive vital information.
- Ensure accuracy of information by monitoring news websites as well as other forms of social media.
- Warn citizens of new threats to the local area, and inform them of evacuation routes and shelters.
- Update shelter activity information, and inform citizens if they should seek refuge or evacuation.

Recovery

- Inform locals in the affected areas about disaster relief centers, and programs which help citizens recover, and try to mitigate for the next disaster.
- Continue to provide information to the public about public safety, and the recovery effort, as well as answer questions about the effort.

Mitigation

- As appropriate, identify potential opportunities for mitigating the impacts of future incidents on the dissemination of information.

ESF 16 MILITARY SUPPORT

Primary Agency: Virginia National Guard

Support Agencies and Organizations: Virginia Department of Emergency Management, Fauquier County Fire, Rescue and Emergency Management, Fauquier County Sheriff's, Town of Warrenton Police

Introduction

Purpose:

The Military Affairs Emergency Support Function (ESF #16) is to act as a guide that assists the Virginia National Guard in responding in times of a major disaster.

Scope:

Responsibilities of the primary agency involved include but are not limited to:

- Assist with Evacuations
- Assist with transportation for emergency calls
- Assist with security operations

Organization and Responsibilities:

Organization:

The Virginia National Guard, when directed by the Governor of the Commonwealth of Virginia, will deploy its assets including personnel, equipment, and resources, coordinated deployment through its onsite commanders and the county EOC to assist authorities when requested through State EOC.

The Virginia National Guard will provide Military Support to Civil Authorities in accordance with the existing Virginia National Guard Operation Plan for Military Support to Civil Authorities.

The National Guard units will either be stationed at the National Guard Armory located in the town of Warrenton (692 Waterloo Road, Warrenton, VA) or prepositioned throughout the affected areas. Their missions will be coordinated by the EOC through their onsite Commander who will be stationed at the EOC

Policies:

In accordance with existing National Guard Bureau Regulations, it is understood that the primary responsibility of the National Guard is disaster relief within the community. In addition, it is understood that the National Guard will be requested if the need for assistance will or is all ready outpaced the available county resources.

Responsibilities:

Provide Military Support to the EOC on a mission request basis, within the Virginia National Guard's capability, and the limitations of State law, military regulations, and any applicable Governor's Executive Order.

Concept of Operations**Routine Operations**

Under normal operations the National Guard has no operational responsibility. If available National Guard units are encouraged to participate in Emergency Preparedness drills in the county.

Increased Readiness

- Identify deployment sites based on the type, location and strength of the disaster
- Review and update plans and procedures based on the location, type and severity of the impending incident.

Mobilization Phase

- Along with the Department of Fire, Rescue, and Emergency Management
- The onsite commander will be stationed in the EOC to serve as a liaison between Emergency Management and National Guard troops

Response Phase

- Assist with emergency operations, as needed.

Recovery

- Assist with operations as needed.

ESF 17 VOLUNTEER AND DONATIONS MANAGEMENT

Primary Agency: Department of Social Services, Public Libraries

Support Agencies and Organizations: American Red Cross, VOAD, County PIO, General Services, Department of Fire, Rescue and Emergency Management, County Sheriff, Town of Warrenton Police

Introduction

Purpose – To effectively and efficiently manage the flow of donated resources and volunteers into Fauquier County during a disaster.

Scope – The donation and volunteer management process must be organized and coordinated in such a way to ensure that the affected community is able to take full advantage of the appropriate types and amounts of the donated materials and volunteers. This must be done in a manner that precludes interference with or hampering of other emergency operations. Responsibilities involved include but are not limited to:

- Recruitment, registering and tracking, and deployment of volunteers
- Intake, tracking, and distribution of donated materials
- Intake, tracking(must be very precise and transparent), and distribution of donated of monetary donations

Organization and Responsibilities

Responsibilities

- Identify potential sites and facilities such as churches, warehouses, gymnasiums, etc. to manage donated goods and services being channeled into the disaster area;
- Identify the necessary support requirements to ensure the prompt establishment and operations of facilities and sites;
- Assign the tasks of coordinating auxiliary manpower and material resources;
- Develop procedures for recruiting, registering and utilizing manpower and materials;
- Develop a critical resource list and procedures for acquisition in time of crisis;
- Identify a list of special materials needed, such as medical supplies for special needs population, formula for infants, insulin, and so forth;
- Develop procedures for the management, organization, storage, and distribution of donated goods and items;
- Developed and maintain MOU/MOA/Mutual Aid Agreements

- Assist with emergency operations, if requested;
- Assign volunteers to tasks that best utilize their skills and experience;
- Develop and maintain a database to track individual volunteers and financial contributions, as well as developing and maintaining a database of received goods;
- Develop and staff a “Donations Hot-Line” for individuals with questions concerning donations and volunteering;
- Compile and submit records for all disaster-related events, to include monetary financial tracking and procurement.

CONCEPT OF OPERATIONS

Normal Operations

- Pre-identify potential sites and facilities to manage donated goods and services being channeled into the disaster area.
- Identify the necessary support requirements to ensure the prompt establishment and operation of these facilities and sites.
- Assign the tasks of coordinating auxiliary manpower and material resources.
- Develop procedures for recruiting, registering and utilizing auxiliary manpower.
- Develop a critical resources list and procedures for acquisition in time of crisis.
- Develop procedures for the management of donated goods.

Increased Readiness

- Review and update plans and procedures based on the location, type and severity of the impending incident.
- Alert local staff and volunteer support organizations.
- Coordinate information with EPIO

Mobilization Phase

- Identify/procure the necessary sites and facilities to effectively manage the flow of donated goods and services coming into the area.
- Activate the necessary support staff and services to make facilities operational

- Recruit and register volunteers, as required. Provide for the lodging and care of volunteers, if necessary.
- Assist with emergency operations. Assign volunteers to tasks which best utilize their skills. Maintain records on volunteer man-hours.
- Obtain additional essential resources as needed.
- Coordinate information with EPIO

Response Phase

- Assist with emergency operations, as required.
- Monitor manpower utilization for maximum results.
- Maintain a record of disaster-related expenses.
- Coordinate information with EPIO

Recovery

- Assist as required.
- Compile records of volunteer man-hours.
- Receive donated goods.
- Assist with damage assessment.
- Compile totals for disaster-related expenses.
- Coordinate information with PIO.

ESF 18 ANIMAL RESCUE AND PROTECTION

Primary Agency: Fauquier SPCA, Fauquier County Sheriff's Department – Animal Control Division

Support Agencies and Organizations: Virginia Department of Agriculture and Consumer Services, Commonwealth of Virginia Game Warden, Virginia Cooperative Extension, American Red Cross, Private Organizations

Introduction

Purpose:

To ensure the humane care and treatment of animals during an emergency situation and coordinate efforts to provide temporary shelter.

Scope:

Provide rescue, shelter, food, water and first aid to (a) animals belonging to citizens utilizing public shelters and (b) animals left in evacuated areas. Provide assistance in sheltering or relocating livestock and wildlife in the affected area.

Organizational Roles and Responsibilities

Fauquier SPCA

- a. In accordance to the MOU between Fauquier County and the SPCA, the SPCA will have a disaster plan in place for sheltering community animals abandoned or running at large in the event of a natural or manmade disaster.

Fauquier County Sheriff's Department – Animal Control Division

- a. Provide personnel, resources and supplies to conduct shelter and rescue operations.
- b. Provide frequent updates to Emergency Operations Center.
- c. Develop and maintain a Shelter Operations Plan.

- d. Maintain records of cost and expenditures and forward to the Finance/Administration Section at the EOC.

VDACS

- a. Interpret and enforce Virginia regulations pertaining to the health, humane care, and humane handling of livestock, poultry, and companion animals.

Commonwealth of Virginia Game Warden

- a. Provide personnel and equipment to assist in shelter operations.
- b. Provide Coordinator with frequent status updates.
- c. Maintain records of cost and expenditures and forward to the Finance/Administration Section at the EOC.

Virginia Cooperative Extension

- a. Provide information to local farmers, veterinarians and local officials in response to disease outbreak involving livestock.
- b. Maintain records of damages and losses to local farms.
- c. Maintain records of cost and expenditures and forward to the Finance/Administration Section at the EOC.

American Red Cross

- a. Provide assistance to private organizations in the county relating to sheltering animals.

Concept of Operations

The protection of companion animals and livestock is the responsibility of the owners.

All requests for assistance and resources will be coordinated through the Emergency Operations Center.

Shelters that have been established for citizens will not accept animals, with the exception of service animals.

Routine Operations

- a. Develop, maintain, and disseminate animal rescue and protection plan.
- b. Provide training to organizations and staff on plan and procedures.

- c. Develop mutual aid agreements or memorandums of understanding with organizations that have a responsibility for animal rescue and protection.
- d. Develop list of equipment, personnel and resources needed to efficiently operate a pet shelter.
- e. Identify and maintain list of pet sheltering facilities.
- f. Identify resources and personnel and maintain list to transport pets to shelter.

Increased Readiness (if applicable)

72-Hour Alert

- a. Disseminate animal care and control plans and procedures agencies involved to ensure efficient response to and recovery.
- b. Acquire equipment and resources necessary to provide effective response.

48-Hour Alert

- a. Develop list of potential shelter locations in an unaffected area if possible.
- b. Identify resources and personnel to assist in transportation of animals to shelters.

24-Hour Alert

- a. Disseminate list of potential shelter locations to public.

Emergency Operations

Mobilization

- a. Implement plans and procedures to ensure efficient response.
- b. Provide on the spot training as necessary on plans and procedures.

Response

- a. Implement mutual aid agreements and memorandums of understanding.
- b. Insure appropriate recordkeeping so that federal or state disaster assistance can be sought for reimbursement of disaster related expenditures.

Recovery

- a. Complete an after action review.
- b. Review animal rescue and protection plan and procedures. Update as necessary from findings from the after action review.
- c. Review mutual aid agreements and memorandum of understanding. Update as necessary.
- d. Assist in the preparation and submission of disaster assistance applications for reimbursement of disaster related expenditures.